

Date of Application: _____

APPLICATION FOR CONDOMINIUM (FINAL) PLAT

Review and approval of condominium instruments by the City of Franklin is required per Section 15-2.0103B. of the City of Franklin Unified Development Ordinance, and prior to submittal to Milwaukee County for recording.

Condominium instruments shall mean the declaration, plats and plans of a condominium together with any attached exhibits or schedules, in conformity with Wis. Stat. s.703.2.

Complete, accurate and specific information must be entered. Please Print.

Applicant	(Full Legal Name[s])	Applicant is Represented by (contact person)	(Full Legal Name[s])
Name: _____		Name: _____	
Company: _____		Company: _____	
Mailing Address: _____		Mailing Address: _____	
City / State: _____ Zip: _____		City / State: _____ Zip: _____	
Phone: _____		Phone: _____	
Email Address: _____		Email Address: _____	
Project Property Information:			
Property Address: _____		Tax Key Nos: _____	
Property Owner(s): _____		_____	
_____		Existing Zoning: _____	
Mailing Address: _____		Existing Use: _____	
City / State: _____ Zip: _____		Proposed Use: _____	
Email Address: _____		Future Land Use Identification: _____	

*The 2025 Comprehensive Master Plan Future Land Use Map is available at: <http://www.franklinwi.gov/Home/ResourcesDocuments/Maps.htm>

The Unified Development Ordinance (UDO) can be found at the City's web site: www.franklinwi.gov

Final Condominium (Final) Plat Application submittals for review must include and be accompanied by the following:

- ☐ This Application form accurately completed with original signature(s). Facsimiles and copies will not be accepted.
- ☐ Application Filing Fee, payable to City of Franklin: ☐ \$1,000
- ☐ Legal Description for the subject property (WORD.doc or compatible format).
- ☐ Eight (8) complete **collated and folded** sets of Application materials to include:
 - ☐ One (1) original and seven (7) copies of a written Project Narrative, *detailed description of the project.*
 - ☐ Eight (8) **full size copies of the Condominium Plat/Plans, drawn to scale (14" x 22") per s. 703.11 (2) (d) Wis. Stats.**
- ☐ Two (2) copies of the Declarations and By-Laws (as applicable) per UDO Section 15-7.0603A. for administrative review and approval.
- ☐ Email (or CD ROM) with all plans/submittal materials. *Plans must be submitted in Adobe PDF format.*

•Upon receipt of a complete submittal, staff review will be conducted within 20 days.

•Final Plat Review requests require Plan Commission review and recommendation within 40 days of the filing date.

•Within 60 days of the date of filing, Common Council shall approve, conditionally approve or reject the Final Plat, unless the time is extended by agreement with the Subdivider.

The applicant and property owner(s) hereby certify that: (1) all statements and other information submitted as part of this application are true and correct to the best of applicant's and property owner(s)' knowledge; (2) the applicant and property owner(s) has/have read and understand all information in this application; and (3) the applicant and property owner(s) agree that any approvals based on representations made by them in this Application and its submittal, and any subsequently issued building permits or other type of permits, may be revoked without notice if there is a breach of such representation(s) or any condition(s) of approval. By execution of this application, the property owner(s) authorize the City of Franklin and/or its agents to enter upon the subject property(ies) between the hours of 7:00 a.m. and 7:00 p.m. daily for the purpose of inspection while the application is under review. The property owner(s) grant this authorization even if the property has been posted against trespassing pursuant to Wis. Stat. §943.13.

(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).

Signature - Property Owner

Name & Title (PRINT)

Date: _____

Signature - Property Owner

Name & Title (PRINT)

Date: _____

Signature - Applicant

Name & Title (PRINT)

Date: _____

Signature - Applicant's Representative

Name & Title (PRINT)

Date: _____