

**CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
September 17, 2018**

- I. The September 17, 2018 Civil Service Sub-Committee Meeting was called to order at 4:30 p.m. in the Alderman's Room of City Hall. Members present were Chair Brunner, Alderman Barber, and Alderman Dandrea. Human Resources Coordinator Zahn was also in attendance.
- II. Approval of the Minutes from 8/20/2018.

Motion by Chair Brunner and seconded by Alderman Barber to approve the minutes from 8/20/18 as written. Motion Carried: Ayes - All.
- III. Approval of a Hiring List for the position of Sewer and Water Operator I.

Motion by Alderman Barber and seconded by Chair Brunner to certify both internal candidates that applied for promotion/transfer with preference to candidate that has the water license. Motion Carried: Ayes – All.
- IV. Approval of an External Hiring List for the position of Sewer & Water Technician

Motion by Chair Brunner and seconded by Alderman Barber to certify the 10 applicants at the top of the list that meet the minimum requirements of the position. Motion Carried: Ayes – All.
- V. Approval of an External Hiring List for the position of Dispatcher

Motion by Chair Brunner and seconded by Alderman Barber to certify the applicants that took the exam and scored a 78% or higher. Motion Carried: Ayes – All.
- VI. Adjournment

Motion by Chair Brunner and seconded by Alderman Barber to adjourn at 4:36 p.m. Motion Carried: Ayes – All.