

**CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
SEPTEMBER 14, 2016**

- I. The September 14, 2016 Technology Commission Meeting was called to order at 6:01 p.m. by Chairman Meade in the Hearing Room of Franklin City Hall. IT Director Jim Matelski took roll call; a quorum was present.

Members present were Meade, Strowig, Webler, Galusha, Ald. Dan Mayer, Brandt, Farney, and Kaur. Members Giza, Surana, and Litwin were excused. Also in attendance was IT Director Jim Matelski.

- II. Citizen Comment Period

A citizen spoke on the need for better microphones in the Council Chambers.

- III. Election of Chair and Vice Chair

Motion made by Alderman Mayer and seconded by Member Webler for the existing chairs (Chairman Meade and Vice Chair Strowig) to retain their existing positions. Upon vote, Ayes-All, motion carried.

- IV. Review and approval of the July 27, 2016 Meeting Minutes.

Motion made by Member Webler and seconded by Member Farney to approve the July 27, 2016 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

- V. Presentation on Infrastructure Architectures and Terminology

IT Director Jim Matelski presented this item to the Commission via a PowerPoint presentation. Discussion was held. Informational item only – no action taken.

- VI. VMWare Server & Storage Virtualization Project – Capital Outlay

IT Director Jim Matelski presented this item to the Commission members.

Motion made by Member Webler and seconded by Member Brandt to recommend to the Common Council approval of the Paragon Development Systems (PDS) 3PAR solution as our primary recommendation, leaving it up to the Director of Information Technology and the Director of Administration to come up with even more funding or cost savings or a combination of both, including the Contingency Fund, to make that project happen with the caveat that the Director of Information Technology is comfortable with the project plan that will result in the squeezing of the budget. Upon vote, Ayes-All, motion carried.

- VII. Director's Report on IT Operations

IT Director Jim Matelski informed the Commission members on the following:

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-Budgets: The IS Capital Outlay Budget was submitted for inclusion in the Mayoral Budget with motions as made by the Technology Commission. Most of the top IT items were approved. Two projects (the Wireless and further IT Infrastructure roll outs) were resubmitted using a 2-year staged implementation timeline instead of a 1-year timeline bringing these projects in line with anticipated Capital spending. Microsoft Office upgrades did not make the budget for 2017.

-TWC Micro Outages: Although service is not down for prolonged periods of time, the City does have problems with Internet access on the old Time Warner Cable coaxial cable network. Solid Internet access is absolute essential if the City ever wants to entertain cloud services in the future or shared services with Milwaukee County or Madison/State. Greenfield and Oak Creek have experienced the same and decided to take their municipal mesh fiber and connect directly to the State for Internet access. Greenfield is replacing their firewall and putting in a FortiGate 40GB firewall at the PD, using State provided Internet. Franklin gets connectivity to State resources through Greenfield (BadgerNet databases) via a site-to-site VPN connection.

-Symantec Email Security.Cloud Portal: This project is finally getting put on the launch pad (took a long time due to pricing disputes and the vendor taking forever to establish portal access). Once complete and tested, training will be performed and then the internal SmartHost connector swung to Symantec as well. This will ensure queued email for the City during times of server migration with both the network and VMWare project.

-Govern & Phone Support will be moving into IT. IT Director Matelski will be doing cross-training with Fred Baumgart and taking over knowledge of the systems. Govern is one of the 4 critical City Hall systems where this will become extremely important as the City migrates over to Govern's Open Forms product (a.k.a. Govern 11.x.).

VIII. Future Agenda Items.

- Website layout and design options
- Audio in Common Council Chambers

IX. Next Meeting Date: October 26, 2016

X. Adjournment

Motion made Member Strowig and seconded by Member Galusha to adjourn the September 14, 2016 Technology Commission Meeting at 8:50 p.m. Upon vote, Ayes-All, motion carried.