

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
Wednesday, September 14, 2016 @ 5:00 p.m.**

MINUTES

- I. The September 14, 2016 Police & Fire Commission Meeting was called to order at 5:00 p.m. by Commission President Donohoo in the Inspection Conference Room at Franklin City Hall. Members present were Commissioners Donohoo, Lindner, Sass, Lenz and Nelson (arrived at 5:05 p.m.). Human Resources Coordinator Zahn and Police Chief Oliva were also in attendance.

- II. Approval of the Minutes from 7/6/2016.

Motion by Commissioner Sass and seconded by Commissioner Lindner to approve the minutes from 7/6/2016 with the addition of letter written by Commissioner Donohoo on 7/15/2016. Motion Carried: Ayes – All.

- III. Completion of Probationary Period by Police Department Patrol Officers Adam Graf, Scott Mueller, Mackenzie Koster and Margarita Garnica

Motion by Commissioner Lindner and seconded by Commissioner Sass to place letter on file. Motion Carried: Ayes – All.

- IV. Completion of Probationary Period by Police Department Inspector Eric Schroeder, Police Captain Craig Liermann, and Police Sergeant Stephen Hintz.

Motion by Commissioner Sass and seconded by Commissioner Lenz to place letters on file. Motion Carried: Ayes – All.

- V. Police Department Police Patrol Officer Hiring Process

Motion by Commissioner Lindner and seconded by Commissioner Sass to use the same process as the October 2015 process with the following changes: 1. The name of the process will change to September 2016, 2. A resume of no more than 2 pages is required, 3. Application dates will be set by the HR Coordinator in conjunction with the Commission President. Motion Carried: Ayes – All.

- VI. Police and Fire Department Informational Items

No items were discussed.

- VII. Future Meeting Dates and Agenda Items

There is nothing else needed at this time until interviews are needed.

- VIII. Adjournment

Motion by Commissioner Sass and seconded by Commissioner Nelson to adjourn the Police & Fire Commission meeting at 5:22 p.m. Motion carried: Ayes-All.