

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
SEPTEMBER 12, 2016**

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:02 p.m. on Monday, September 12, 2016 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call
Present: Marilyn Bolton, R.D.; Robert Fedran and Patricia Nissen, RN.; Dr. John Palese, M.D. ,Medical Consultant; Dr. Henry Wengelewski DDS, Health Officer William Wucherer
Excused: Renee Fuller
Absent: none
- III. Approval of June 13, 2016 minutes
Robert Fedran motioned to approve the minutes and it was seconded by Patricia Nissen. Motion carried unanimously.
- IV. Citizen Comment Period
None
- V. Unfinished Business
None
- VI. New Business
- A. Assessment**
1. Milw. Co. (SurvNet) and FHD Communicable Disease Reports
Year to date 240 communicable disease referrals have been received. The Health Department investigated several E.coli referrals in July and August. In addition 2 dog bites and one social service referral was received for the month August.
2. Flu Mist Option Not Recommended for 2016-2017 Influenza Season
State supplied influenza vaccine will not include nasal mist this year. Research is mixed about its efficacy.
3. Tobacco Product Use Among Adults – United States 2013-2014
There has been a significant decline in cigarette smoking among US adults in the past 50 years, however about 21% of adults still smoke and cigarettes is the primary use of tobacco.
- B. Policy Development**
1. Review of Drug-Free Community Grant and Council Action sheet Notice of Award
A motion was made by Patricia Nissen to recommend Common Council acceptance of the Drug-Free Community Grant. Seconded by Robert Fedran. Motion carried unanimously.
2. Review of Agent City Contract from WI Department of Agriculture, Trade, and Consumer Protection and Council Action Sheet
A motion was made by Patricia Nissen to recommend that the Common Council authorizes the Health Officer to sign the contract maintaining the local inspection services for the DATCP. Seconded by Marilyn Bolton. Motion carried unanimously.

<p>C. Assurance 1. 2016 Volunteer Call Down Drill</p>	<p>The Board reviewed the results of a June 2016 call down drill through the Emergency Notification System which was conducted by the City of Franklin Health Department. The Health Department called emergency preparedness volunteers requesting their availability for a hypothetical mass clinic. The reply rate was significant and rapid. We learned that volunteers are most likely to respond by text than telephone and lastly email.</p>
<p>2. After Action Report/Full Scale Exercise (June 13-14, 2016)</p>	<p>The Board reviewed the After Action Report/Improvement Plan of the Mass Clinic Full Scale Exercise. Based on the report; the exercise was extremely successful.</p>
<p>3. 2016 Operation Fit Franklin [O.F.F.] Strategic Plan</p>	<p>A copy of the draft of the Strategic Plan for O.F.F. was discussed and reviewed by the Board.</p>
<p>4. Movie Night in the Park & Franklin Youth Initiative (June 15, 2016)</p>	<p>The Board reviewed and discussed the summary of the first Movie Night in the Park presented by the Franklin Youth Initiative and sponsored by Gift of Wings.</p>
<p>5. <i>Stepping On</i> Participant Evaluation (April- May 2016)</p>	<p>The <i>Stepping On</i> workshop participant evaluation was reviewed by the BOH.</p>
<p>VII. Program/Speaker</p>	<p>None</p>
<p>VIII. Announcements/ Correspondence/Articles A. Announcements</p>	
<p>1. 2016 Adult Education Speaker Series Summary</p>	<p>Bill Wucherer noted that at this point of the year the Health Department has had 11 programs with 520 participants attending.</p>
<p>a. Be Healthy and Stay Active! [Fall Prevention] September 22, 2016</p>	<p>September is National Fall Prevention Month; Dr. Neubauer will be speaking about fall prevention on September 22, 2016.</p>
<p>b. Adult Health & Wellness Day, September 28, 2016</p>	<p>September 28th the Health Department will be conducting the 17th Annual Adult Health & Wellness Day at the Franklin Public Library.</p>
<p>c. "At Home with Memory Loss" October 20, 2016</p>	<p>The Franklin Health Department was promoting an "At Home with Memory Loss" program which will be held at the Greendale Hose Tower on Thursday, October 20, 2016.</p>

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| <ul style="list-style-type: none"> d. Great Relationship Sense 4-part series
(October 2016-February 2017) | <p>The Franklin Health Department will be hosting a relationship series which will meet once a month on a Tuesday night starting October 26th and concluding on February 7, 2017.</p> |
| <ul style="list-style-type: none"> 2. Living Well with Chronic Conditions
(October-November 2016) | <p>A six-week workshop will be held on Tuesday afternoons from 1:00 – 3:30 from October 11th thru November 15th; to be held at the Franklin Meadows Apartments Community Room, 7704 S 51st Street.</p> |
| <p>B. Correspondence</p> | <p>None</p> |
| <p>C. Articles</p> | <p>The article was reviewed by the Board members.</p> |
| <ul style="list-style-type: none"> 1. “Reverse damage of sitting with brisk, hour long walk” M J/S 07 29 16 | <p>The article was reviewed by the Board members.</p> |
| <ul style="list-style-type: none"> 2. “Benefits of dental floss questioned in studies” M J/S 08 03 16 | <p>The article was reviewed and discussed by the Board members.</p> |
| <ul style="list-style-type: none"> 3. “Untangling Alzheimer’s” Time Magazine 08 22 16 | <p>The Board members reviewed the article compared with the 4 part series on Alzheimer’s Disease that the Health Department conducted earlier this year and the messages were the same, exercise, keep lifelong learning, keep social, treat depression and get adequate rest.</p> |
| <ul style="list-style-type: none"> 4. “Nigeria launches urgent polio vaccination drive” M J/S 09 04 16 | <p>The article was reviewed by the Board members.</p> |

IX. Adjournment

Robert Fedran moved to adjourn the BOH meeting, seconded by Marilyn Bolton. The meeting was adjourned at 8:01 p.m.

William M. Wucherer, RN, BSN
Board of Health Secretary