

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
SEPTEMBER 16, 2014
MEETING MINUTES

TIME AND PLACE
OF MEETING:

Chairman Grobner called the regular meeting of the Franklin Board of Water Commissioners to order at 5:15 p.m., on September 16, 2014 at Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

Present at this regular meeting were Commissioners Grobner, Peterson, Graef, Bate and Schubilske. Also present were Acting Manager Romeis, Director of Finance & Treasurer Rotzenberg and Chris Kaempfer. Excused was Superintendent Roberts.

CITIZEN COMMENT AND
CORRESPONDENCE:

None.

MINUTES APPROVED:

Commissioner Peterson moved to approve the minutes of the August 19, 2014 meeting. Seconded by Commissioner Graef. Motion carried.

VOUCHER LIST/FINANCIAL
STATEMENTS:

Commissioner Bate moved to approve the Vouchers for September, 2014 in the amount of \$134,225.97. Seconded by Commissioner Graef. Motion carried.

REPORTS ON WATER SYSTEM
PERFORMANCE:

Acting Manager Romeis reported system is holding up well.

OLD BUSINESS

WATER AND WASTEWATER
UTILITY BUILDING UPDATE:

Acting Manager Romeis reported that request for bids was approved at 8/19/14 Common Council Meeting. There was a required pre-bid meeting for prospected bidders. Potentially 7 bidders were present.

New utility building requires a PSC notification and construction approval. Application was submitted and should have answer back by anticipated Council award on 10/7/14.

Director of Finance & Treasurer Rotzenberg reported that Council is being asked for up to \$1.3 million for financing for one-half of the building, as well as costs associated water main alterations on S. 76th Street reconstruction, and W. Scepter Circle water main relay proposed for 2015.

**LEAK ELIMINATION PROGRAM
(WATER LOSS STUDY)**

**WATER MAIN/LATERAL TESTING
BY KAEMPFER:**

Commissioner Schubilske moved to approve service agreement with Kaempfer for phase 2 of the Leak Elimination Program at an amount not to exceed \$25,000. Seconded by Commissioner Graef. Motion carried.

BILLING SYSTEM STUDY:

Acting Manager Romeis indicated Kaempfer and Associates put together Water Utility Accountability Program report indicating now the Utility intends to help reduce the City's 16.4% water loss.

Commissioner Bate moved to use Kaempfer's Water Utility Accountability Program report to submit to the PSC in response to their letter. Seconded by Commissioner Peterson. Motion carried.

RESPONSE TO PSC LETTER:

Director of Finance & Treasurer Rotzenberg reported that a contract with American Water Company is currently being reviewed by City Attorney.

**WATER SYSTEM REPAIRS ON
S. 76TH STREET UPDATE:**

Director of Finance & Treasurer Rotzenberg reported estimated Water Utility costs to be \$220,000. PSC will most likely require the Utility to expense this cost.

Acting Manager Romeis reported west side of street should not cause additional significant expense.

**WATER SYSTEM MODIFICATION
FOR THE RECONSTRUCTION OF
S. 27TH STREET:**

Acting Manager Romeis reported that estimated water system costs are approximately \$550,000. Director of Finance & Treasurer Rotzenberg reported these costs can be included in TID 3, resulting in no costs to the Water Utility.

Acting Manager Romeis reviewed analysis done by Kaempfer & Associates, Inc. to confirm the modification rather than replacement was the right approach dealing with system for S. 27th Street reconstruction.

**ST. MARTINS ROAD WATER MAIN
EXTENSION UPDATE:**

Acting Manager Romeis distributed and discussed a schedule and a study he performed of the proposed road reconstruction and possible water main extension.

CORRIDOR EVALUATION:

Director of Finance & Treasurer Rotzenberg reviewed Capital Expenditures-Depreciation Estimates report.

**RECOMMENDATION TO
COUNCIL:**

Commissioner Bate moved to survey the abutting property owners distributing reliability need, assessment, and deferral of the potential water main extension. Seconded by Peterson. One nay, motion carried.

NEW BUSINESS

JUNE 30, 2014 WATER UTILITY
FINANCIAL REPORT:

Director of Finance & Treasurer Rotzenberg reviewed the operations portion of the report and indicated none of the S. 76th Street repair costs are included in this report to date.

LONG RANGE CAPITAL ASSET
PLANNING – OVERVIEW OF
SYSTEM NEEDS:

Acting Manager Romeis indicated it has been 5 years since the Water System Study was done. Kaempfer will develop an update/insert to be added to the 2009 Study. This will be provided at next month's meeting.

2015 WATER UTILITY CAPITAL
ITEMS:

Delayed until next month's meeting.

ADJOURNMENT:

Commissioner Bate moved to adjourn the meeting at 7:27 p.m. Seconded by Commissioner Graef. Motion carried.

Respectfully submitted,

Shari Gilmeister
Recording Secretary
Board of Water Commissioners