

**Minutes of the Franklin Public Library Board of Trustees Regular Meeting, September 23, 2013** held in Franklin Public Library Sievert Room 9151 W. Loomis Rd. Franklin, WI

Called to order by President Dave Adam at 6:02.

**Roll Call:** Present: Dave Adam, Karen Wesener, Alderman Doug Schmidt, Mike Karolewicz, Tom Loew, Dennis McKnight, Bob Donohoo, Dr. Steve Patz, Diane Oleson, Jennifer Loeffel and Rachel Muchin Young.

**Approval of the Minutes from August 26, 2013.** Motion carried to accept minutes.

**Committee Reports:**

**Finance Committee-** Motion made by Tom Loew to approve the expenditure of \$7,974.28 for invoices and vouchers. Motion carried. Credit card and petty cash issues discussed and tabled for next meeting pending investigation into options.

**City Matters-** Alderman Doug Schmidt reported that Mayor approved library budget as submitted.

**New Business:** Request was made for reimbursement from fines account for lost and paid items. This matter was tabled until end of year as there will be more money needed for the transfer. Discussion held regarding the library closing on January 20, 2014 as MCFLS server will be upgraded on this date and computers will be down. Options were discussed and will be researched and addressed at a future meeting.

**Building and Grounds Committee-** D. McKnight suggested that work table in staff area might be relocated to main library as discussed in remodeling plans. Also several chairs in library need repair due to lack of seat supports. Bob Tesch will be asked about the possibility for repair of these chairs. It was discussed as to whether the library's "Public Bulletin Board Display and Literature Policy" is being violated with promotional and business advertising on video screen and areas of the foyer/lobby. This policy will be reviewed at the next meeting.

**Personnel Committee-** President D. Adam will appoint a new chairperson for this committee.

**Friends Report-** D. Oleson reported that the Annual Book Sale was again successful. Also the Children's Rummage Sale held the previous weekend was very successful even with all the competition in the surrounding area. Special thanks to all the Library Board members who participated in these sales.

**Foundation Report-** D. McKnight reported that the Foundation is still working on changes to their web site.

**Director and Interim Director Report-** Assistant Director Jennifer Loeffel reported circulation is down and ebook circulation is up. It was suggested that we reinstate the graph/chart for comparison sake and to determine if factors such as ebooks and Zinio may be influencing the circulation numbers. Because of the evolution of libraries into more diverse learning centers with educational programs and community activities, the circulation numbers may be less relevant in accessing the libraries success. A more meaningful measure of all activities may be necessary. A report was submitted regarding the activities for J. Loeffel and R. Muchin Young. Several interesting programs are coming up.

**Presidents Report-** D. Adam has no report.

**Next Meeting – October 28, 2013**

**Meeting adjourned at 7:15.** Motion carried.