



Name	Attended	Name	Attended	Name	Attended
Judi Williams-Killackey (JW) President	X	Karen Wesener (KAW) Vice- President	X	Terry Berres (TB) Treasurer	X
Madelyn Kempen (MAK) Secretary	X	Maria Imp (MI)	X	Mike Karolewicz (MK) Excused Absence	<i>Excused Absence</i>
Judy Mueller (JM)	X	Annemarie Vitas-Oklobdzija (AV)	<i>Excused Absence</i>	Kristen Wilhelm (KW)	X

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director

CALL TO ORDER: President Judi Williams-Killackey called the Franklin Public Library Board meeting to order at 6:00 p.m.

Public Comment/Visitors: None.

Correspondence: None.

Approval of minutes from regular meeting of September 24, 2018.

- Change to City Matters – the Mayor presented his budget and the library budget received favorable comments.
- Change to Buildings and Grounds: KW will contact the city forester about raising the evergreen branches.
- Change Karen Wesener’s initials from KW to KAW.

MI moved to approve the minutes with the above changes. KW seconded.

COMMITTEE REPORTS:

Finance—Approval of vouchers and invoices: Motion by KW to approve Invoices from October 18. Seconded by JW.

City Matters—Public hearing of the budget will be held on November 13th. Updates regarding the City Hall renovation.

President— November 13th planned as the date of the Strategic Planning Committee kick-off meeting.

Director—Attachments D, E presented by JL. The Mobile hot spots will be discussed next meeting.

Foundation— 2019 fundraisers were discussed at the last meeting. KAW will be moving into the treasurer’s role. The Foundation will be seeking a new representative from the Library Board.

Buildings and Grounds— Discussion of raising the evergreens and trimming the shrubs.

Personnel—The Personnel committee provided an update of the Director evaluation process. The committee will be meeting again in November to create the evaluation form.

BUSINESS:

Approval of Virtual Reality Center Policy & Waiver Release Form (Attachment F) – MI motioned to approve. KW seconded.

Discussion on Reciprocal Borrowing Payment for 2020, Trends and Effects on 2019 Budget (Attachment G) –Discussion regarding interaction with Strategic Plan.

Approval of Mayor’s Recommended Budget (Attachment H) - TB moved to approve the Mayor’s Recommended Budget subject to JL going to finance meeting for clarification on retirement increase and changes regarding WRS and healthcare. MI seconded.

Discussion and Approval of Mobile Hotspot Policy (Attachment I) – Requested that the form be changed to bullet points for ease of reading and a place for initials be added next to each section. Moved to next agenda for approval.

Discussion and Approval of 2018 Library Director Evaluation Process and Goals (Attachment J) – Discussed and reviewed process. Approval of form and goals moved to next agenda.

Adjourn: TB motioned to adjourn and JW seconded at 8:07 pm.

Next regular meeting will be Monday, November 26, 2018 at 6:00pm in the Sievert Conference Room.