

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
OCTOBER 8, 2018**

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:02 p.m. on Monday, October 8, 2018 at the in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.
- II. Roll Call –
Present: Dr. Henry Wengelewski DDS, Lori O’Neil, RN, Renee Fuller, David Gustitus, Patricia Nissen, RN, Wayne Hustad, Dr. Golden and Interim Health Officer Darren Rausch, RN.
Excused: Alderman Michael, Barber
- III. Approval of April 9, 2018 minutes
Renee Fuller made a motion to approve the minutes of the May 14, 2018 Board of Health meeting. Seconded by Lori O’Neil. Motion carried unanimously.
- IV. Citizen Comment Period
There were no citizens for comment.
- V. Unfinished Business
There was no unfinished business.
- VI. New Business
- A. **Assessment**
1. Milw. Co. (SurvNet) and FHD Communicable Disease Reports
The Board reviewed the quarterly case counts for Milwaukee County SurvNet reports thru March of this year. The Franklin Health Department communicable disease reports were also reviewed for June thru September. There were four non-public health referrals – 14 animal bites and 8 social service referrals.
2. Public Health Respiratory Virus (Surveillance) Disease Report
The Public Health Respiratory Virus (Surveillance) Disease Report was not available by the time of the meeting.
- B. **Policy Development**
1. 2019 Health Department Budget Request
The 2019 Health Department budget was submitted to the Mayor with no changes from the 2018 submittal. The Board reviewed the budget as submitted with no changes.
- C. **Assurance**
1. Summer 2018 Program Updates
Operation Fit Franklin (O.F.F.) hosted the 2nd Annual Community Run/Walk which was well attended. The surplus funds from the walk were utilized to build the first permanent raised bed garden located at Ben Franklin Elementary School.
- The Health Department was leading workshop involving educating, coordinating and finalizing the Closed Point of Dispensing (POD) plans with community businesses and healthcare providers in the City of Franklin.

C. Assurance

1. Summer 2018
Program Updates
(cont.)

The 10th Annual Bike Rodeo was held on June 9th. Despite the rain, there were over 100 children who attended. Everyone received a free bike helmet with a fitting, a bicycle check-up, bike lite and a t-shirt. Three bicycles were also donated and given away through a drawing.

2. Public Health
Nurse Residency
Program Update

The Board reviewed the Public Health Nurse Residency Program update. This is a new program lead by Julianna Manske and Courtney Day from Wauwatosa. The program is a tool to educate and familiarize new public health nurses with the structure and disciplines necessary in public nursing.

3. Franklin High
School
Community
Internship/
Volunteer
Agreement

The Franklin Health Department will be hosting one senior from the Franklin High School. The student will be meeting with the entire Health Department staff. The student will also be involved with continuing the work on the tobacco-free parks initiative.

4. Drug-Free
Community
Progress Update

The Drug-Free Community Grant just completed their second year as of September 30, 2018. The CDC and SAMSA will be conducting their evaluation of the program in a few weeks. Upon completion of the evaluation an update will be presented at a future Board of Health meeting.

5. Evaluation of the
City of Franklin
Retail Food
Establishment
Program, August
21-23, 2018

The Board reviewed the evaluation. All types of licensed establishments were reviewed by the State inspector with Angie Beyer, Registered Sanitarian. The program is budget natural. An action plan was created based on their recommendations; policy and procedure updates as well as municipal code changes.

6. Future Direction
of Health
Department/
Health Officer
Recruitment
Update

The Board members were advised that other than the Chairperson it would be necessary for one more Board member to sit on the hiring panel. The city anticipates posting the position internally and externally simultaneously. The timeline is potentially to post it before the end of October for three to four weeks, closing it before Thanksgiving and holding interviews the first week of December.

VII. Program/Speaker

None.

VIII. Announcements/
Correspondence/Articles

A. Announcements

1. Beginning of
Drug Free
Communities
Grant Fiscal Year
3: October 1, 2018

The third fiscal year of the Drug Free Communities Grant starts October 1, 2018.

2. Stepping On –
Fall Prevention
Class:
Wednesdays,
10/3-11/4 at
Brenwood Senior
Apartments

The Stepping On – Fall Prevention class started on October 3 and will run thru November 4, 2018.

3. Adult Education Series, 10/9 – ‘Stuck Not Losing Weight?’ Dr. Whitcomb

The adult education series is hosting ‘Stuck Not Losing Weight?’ with Dr. Whitcomb on October 9, 2018.

B. Correspondence

None

C. Articles

1. ‘Jeanette Kowalik unanimously confirmed as Milwaukee Health Commissioner by Aldermen’ MJS, 9/5/2018

The Board reviewed and discussed the article regarding the confirmation of Jeanette Kowalik as the Milwaukee Health Commissioner.

2. ‘On Eve of three-day Conference: ‘We have a goal to make Milwaukee the Most Trauma-informed City in the Country’ MJS, 9/24/2018

The Board reviewed the article pertaining to the conference held in Milwaukee regarding epidemic of psychological trauma.

3. ‘Oprah Winfrey, by video, helps launch historic 3-day trauma conference in Milwaukee’ MJS, 9/26/2018

The Board reviewed the article relating to the Oprah Winfrey video appearance during one of the days of the conference held in Milwaukee regarding epidemic of psychological trauma.

IX. Adjournment

Patricia Nissen moved to adjourn the BOH meeting until Monday, November 12, 2018, seconded by Wayne Hustad motion carried unanimously. The meeting was adjourned at 7:53 p.m.

Darren Rausch, Interim Health Officer
Board of Health Secretary