CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
OCTOBER 26, 2016

I.   The October 26, 2016 Technology Commission Meeting was called to order at 6:13 p.m. by Vice Chairman Strowig in the Inspection Conference Room of Franklin City Hall. IT Director Jim Matelski took roll call; a quorum was present.

Members present were Strowig, Alderman Dan Mayer, Giza, Surana, Brandt, Litwin, and Kaur. Members Webler, Galusha, and Farney were excused. Member Meade was absent. Also in attendance was IT Director Jim Matelski.

II.   Citizen Comment Period

No citizens were present for the meeting.

III.   Review and approval of the September 14, 2016 Meeting Minutes.

Motion made by Alderman Mayer and seconded by Member Brandt to approve the September 14, 2016 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

IV.   Update on the Layer 3 Network Project and VMWare & Server Storage Project

IT Director Jim Matelski updated the Commission on the progress and current status of the Layer 3 Network and VMWare & Server Storage Projects previously approved by the Common Council as recommended by the Technology Commission. No further discussion was held. Informational item only – no action taken.

V.   Discussion on City of Franklin Website & Strategic Alignment

IT Director Jim Matelski presented this item to the Commission members. Discussion was held.

The consensus of the members was for the following action items to take place for this item:

1. Understand currently what is popular and trending for the website based upon our existing metrics and visits per month.

2. Member Kaur to give a presentation at the January 2017 meeting on what other municipalities are currently doing with their websites to get a better understanding and, based upon that understanding of what's possible, to start to formulate the Commission's strategies.

3. Take a survey of both the citizens (original businesses, respective businesses, residents, perspective residents) and another survey of the departments in order to ascertain what they desire from the City website and how they actively use or desire to use the City website.

4. IT Director Matelski to see what is possible in putting a mini project together on getting Northwoods CMS up to speed over to the newest version.

5. Change the footer on the existing City website.

VI. Director's Report on IT Operations

IT Director Jim Matelski informed the Commission members on the following:

-Status of the Symantec Email Security.Cloud implementation. City's outbound email connector is currently routing through the spam provider. The inbound email connector will be switched over after the November election. End users are currently being trained on how to use the new tool. Hoping to be completely switched over in the next 30 days.

-Greenfield PD implemented a brand new coordinate firewall and is now directly on the State's fiber optic network where they access BadgerNet. The City of Franklin gets its access to BadgerNet thru Greenfield. BadgerNet is used by the Police Department to check warrants, scan a person's license plate, outstanding warrants, arrest record, etc. Due to the new Greenfield firewall, the City of Franklin had to tear down and replace their firewall.

-MicroSoft Windows Server 2016 has officially been released. MicroSoft changed their entire license model from central licenses to per core licenses. Looks like the City will be able to buy Window Server 2016 data central licenses which means we can install Window Server 2016 licenses whenever we want and are covered for 2016 and all previous operating systems.

-HBS contract is expiring and needs to be renewed and renegotiated and will be brought before the Commission at the next meeting in December.

VII. Future Agenda Items.
-Strategic Technology Plan
-Heartland Business Systems 2017 Contract Approval
-January 2017 Meeting – Strategic approach for the City Website (Presentation from Member Kaur on Municipality Websites)

VIII. Next Meeting Date: December 7, 2016

Consensus of the Technology Commission Members to poll members on their availability for a December 7, 2016 meeting and cancelling the November 23 and December 28, 2016 meetings due to the holidays.

IX. Adjournment

Motion made Member Giza and seconded by Member Litwin to adjourn the October 26, 2016 Technology Commission Meeting at 7:43 p.m. Upon vote, Ayes-All, motion carried.