

Approved November 3, 2015

**CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
October 12, 2015**

- I. The October 12th, 2015 Civil Service Sub-Committee Meeting was called to order at 8:06 p.m. in the Alderman's Room of City Hall. Members present were Brunner, Barber, and Alderman Dandrea. Human Resources Coordinator Zahn was also in attendance.
- II. Approval of an External Hiring List for the Position of Custodian.

Motion by Member Brunner and seconded by Member Barber to accept the top 12 applicants on the list. Motion Carried: Ayes – All.
- III. Upcoming Agenda Items and Next Meeting Date

HR Coordinator Zahn explained that we would eventually need another meeting to certify lists for Project Engineer and Assistant Building Inspector but we are continuing to take applications until the position is filled. We may also need a meeting to extend an employee's introductory period until he receives a certification required for the job.
- IV. Adjournment

Motion by Member Brunner and seconded by Alderman Dandrea to adjourn at 8:08 p.m. Motion Carried: Ayes – All.