

CITY OF FRANKLIN  
BOARD OF WATER COMMISSIONERS  
OCTOBER 20, 2015  
MEETING MINUTES

CALL TO ORDER AND  
ROLL CALL:

Chairman Grobner called the regular meeting of the Franklin Board of Water Commissioners to order at 5:15 p.m., on October 20, 2015 at Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

Present at this regular meeting were Commissioners Grobner, Schubilske, Bate and Graef. Also present were Manager Morrow, Assistant Manager Romeis, Superintendent Roberts, Director of Finance & Treasurer Rotzenberg, Consultant Kaempfer, Mayor Olson and City Attorney Wesolowski. Excused was Commissioner Peterson.

CITIZEN COMMENT PERIOD AND  
CORRESPONDENCE:

None.

MINUTES APPROVED:

Commissioner Bate moved to approve the minutes of the September 15, 2015 meeting. Seconded by Commissioner Graef. On roll call, all voted Aye; motion carried.

VOUCHER LIST:

Commissioner Graef moved to approve the Vouchers for October, 2015 in the amount of \$110,289.13. Seconded by Commissioner Schubilske. On roll call, all voted Aye; motion carried.

REPORT ON WATER SYSTEM  
PERFORMANCE:

Superintendent Roberts reported Well #7 is being worked on. Systems performing fine.

OLD BUSINESS

WATER AND WASTEWATER  
UTILITY BUILDING STATUS:

Contractor is working on final punchlist items. Building should be completed & occupancy taken in November.

WATER SYSTEM STUDY UPDATE:

Consultant Kaempfer discussed the current status of the study. Commission was advised that development presently on hold.

Commissioner Graef moved to authorize Kaempfer & Associates to proceed with the update of the plan adding demand projections with cost not to exceed \$11,700. Seconded by Commissioner Bate. On roll call, all voted Aye; motion carried.

LOOMIS ROAD AND RYAN ROAD  
PROPOSED DEVELOPMENT:

Mayor Olson discussed the parcel and mentioned that development remains under consideration.

FIRE HYDRANTS IN PRIVATE  
LAND/EASEMENTS UPDATE:

Manager Morrow reported responses keep coming in. Staff will start working on this within the next couple of months.

OAK CREEK'S APPLICATION FOR  
\$30 MILLION WATER  
TREATMENT PLANT  
ENHANCEMENT UPDATE:

Commissioner Bate moved to enter closed session at 5:38 p.m. pursuant to Wis. Stat § 19.85(1)(g) to deliberate upon and to confer with legal counsel for the Board who is rendering advice concerning strategy to be adopted by the Board with regard to litigation upon the Application of Oak Creek Water and Sewer Utility, Milwaukee County, Wisconsin, to Construct Pumping and Water Storage Improvements and New Disinfection Facilities at the Water Treatment Plant, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate. Seconded by Commissioner Graef. On roll call, all voted Aye. Motion carried.

Commissioner Graef moved to reconvene in open session at 6:25 p.m. Seconded by Commissioner Bate. On roll call, all voted Aye. Motion carried.

PROPOSED FULL PSC RATE CASE:

Director of Finance & Treasurer Rotzenberg reported that there has been numerous exchanges of information between staff and PSC. Final responses to the PSC should be made in the next couple of weeks. PSC decision should be received late December or early 2016.

S. 46TH STREET WATER  
EXTENSION SURVEY:

Manager Morrow reported that at the September 15, 2015 Common Council meeting the subject was tabled indefinitely.

NEW BUSINESS

WATER UTILITY 2016 BUDGET:

Director of Finance & Treasurer Rotzenberg presented & discussed proposed budget.

Commissioner Graef moved to approve the recommended budget for 2016. Seconded by Commissioner Bate. On roll call, all voted Aye; motion carried.

SEPTEMBER FINANCIAL REPORT:

Director of Finance & Treasurer Rotzenberg reviewed & discussed 3rd quarter results. Not a lot surprises, revenue slightly up due in part to Oak Creek's rate increase passed on to us, operating expenses up slightly, depreciation down, taxes flat and operating loss/profit equal. Cash flow ok at this time.

Q3 WATER BILLING  
INFORMATION:

Director of Finance & Treasurer Rotzenberg discussed usage per customer for 3rd quarter. Commissioner Bate suggested to Manager Morrow to have staff contact top 10 water users and inquire about operational changes increasing/decreasing water usage. Manager Morrow will report back.

CITY OF FRANKLIN PUBLIC  
BUILDINGS, PARKS AND  
FACILITIES NAMING POLICY:

Manager Morrow reviewed policy. Question arose to whether there is an appeal process or if an exception could be made to policy. Manager Morrow will inquire and report back to the Board next month.

Commissioner Bate moved to recommend that the new Sewer and Water Building be named after John M. Bennett. Seconded by Commissioner Graef. On roll call, all voted Aye; motion carried.

PLUMBING ISSUE OF MULTI-  
TENANT UNIT IN BUSINESS PARK  
(JEFFERSON ELECTRIC):

Superintendent Roberts presented situation and informed Board that the Utility needs to reimburse back six (6) years and rebill tenant due to billing issue.

ELECTION OF OFFICERS:

Commissioner Bate nominated Gary Grobner as Board Chairman. Seconded by Commissioner Schubilske. On roll call, all voted Aye; motion carried. Commissioner Bate nominated Jim Schubilske as Board Secretary. Seconded by Commissioner Graef. On roll call, all voted Aye; motion carried.

AUTHORIZATION TO REPAIR  
STREET AT 8616 S. 81ST STREET:

Assistant Manager Romeis reported that a large repair needs to be done on S. 81st Street after a water main break.

Commissioner Graef moved to authorize the Utility Manager to execute the Payne & Dolan, Inc. agreement to repair street at 8616 S. 81st Street. Seconded by Commissioner Bate. On roll call, all voted Aye; motion carried.

ADJOURNMENT:

Commissioner Bate moved to adjourn the meeting at 7:13 p.m. Seconded by Commissioner Schubilske. On roll call, all voted Aye; motion carried.