

**CITY OF FRANKLIN
BOARD OF HEALTH MEETING
MINUTES
October 13, 2014**

- I. Call To Order
Dr. Wengelewski called the Board of Health meeting to order at 7:04 p.m. on Monday, October 13, 2014 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

- II. Roll Call
Present: Robert Fedran, Renee Fuller, Patricia Nissen, RN., Ald. Janet Evans, Dr. Henry Wengelewski DDS, Health Officer William Wucherer.
Excused: Marilyn Bolton, RD, Dr. John Palese, and Dr. Kris Barnekow
Guest: Kathy Hahn, R.N., Public Health Nurse

- III. Approval of 9/8/14 minutes
Ald. Janet Evans made a motion to approve the minutes from the BOH meeting for 9/8/14 and Robert Fedran seconded the motion. The motion was carried unanimously.

- IV. Citizen Comment Period
None

- V. Unfinished Business
None

- VI. New Business
 - A. **Assessment**
 - 1. Milwaukee County Communicable Disease (SurvNet) and Franklin Communicable Disease Reports
A copy of the WI Dept of Health Services (DHS) and Franklin communicable disease reports was distributed for review.

 - 2. WI Bureau of Communicable Disease Respiratory Virus Surveillance Report
A copy of the report was distributed for review.

 - 3. Enterovirus D68 Update
A copy of the update was distributed for review.

 - 4. Ebola Virus Outbreak Update
A copy of the update was distributed for review.

 - B. **Policy Development**
 - 1. Agent Agreements with Departments of Health and Agriculture for 5 yrs (2014-2019) Review & Motion to Request Common Council Approval
A draft copy of the contract was distributed for review with a motion for Common Council Approval. A motion was made to seek Common Council authorization for an additional 5-year period as an Agent to the WI DHS and DATCP was made by Ald. Janet Evans and seconded by Renee Fuller. It was unanimously approved.

C. Assurance	
1. After-Action Report/Improvement Plan Mass Clinic Functional Exercise (8/19/14)	A copy after-action report was distributed for review. A preparedness exercise was done with a call-down of volunteers. There was a clinic set up walk through and a test of a new photo identification badge system. 25 volunteers came for the walk through.
2. Adult Health & Wellness Day Report (9/24/14)	A copy of the report was distributed for review. 536 people received their influenza vaccinations at the event. This year's health fair provided 20 exhibitors and 8 different types of health screenings. Evaluations from exhibitors as well as participants were extremely positive.
3. 2014 Franklin Health Department Flu Clinic Update	A copy of the update was distributed for review. The FHD has given just over 1,000 influenza vaccination including 70% for senior citizens. Children's clinics start on 10/15/14.
4. South Suburban Mayors' Fitness Challenge Update	A copy of the update was distributed for review. The FHD promoted 2 yoga events at the Franklin Public Library on 10/4/15. In addition, Dr. John Whitcomb will lecture on obesity and prevention on 10/14/14.
5. "Heroin in the Suburbs..." Summit Report	A copy of the report was distributed for review. Kathy Hahn, R.N., presented background information on the Heroin Summit as well as FAPSU sponsored events in Franklin. The BOH suggested Kathy or representatives from FAPSU present this information to the Common Council. A motion was made by Robert Fedran and seconded by Janet Evans. Motion passed unanimously.
6. Franklin Food Pantries Activities	A copy of the report was distributed for review.
VII. Program/Speaker	None
VIII. Announcements/ Correspondence/ Articles	
A. Announcements	None
B. Correspondence	
1. National Night Out Letter from Police Chief Oliva	A copy of the letter was distributed for review.
2. Constituent Letter of Appreciation to Mayor Olson	A copy of the letter was distributed for review.
C. Articles	
1. "Flu Vaccine Can Be Done at Home" – [MJS 10/8/14]	A copy of the flyer was distributed for review.

2. "Youth Celebrate the End of Tobacco for CVS" – [FRANKLIN NOW 9/28/14] A copy of the article was distributed for review.
3. "Americans Living Longer As Most Death Rates Fall" – [MJS 10/8/14] A copy of the article was distributed for review.
4. "Raw-Milk Battle Proceeds" – [MJS 10/7/14] A copy of the article was distributed for review.
5. "Dire Warnings by Big Tobacco on E-Smoking" – [NY TIMES 9/28/14] A copy of the article was distributed for review.

IX. Adjournment

A motion to adjourn the BOH meetings was made by Patricia Nissen and seconded by Robert Fedran. It was carried unanimously. The meeting was adjourned at 8:32 p.m.

William M. Wucherer, RN, BSN
Board of Health Secretary