

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
OCTOBER 15, 2013
MINUTES

TIME AND PLACE OF MEETING:	Chairman Grobner called the regular meeting of the Franklin Board of Water Commissioners to order at 5:15 p.m., on October 15, 2013 at Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.
CITIZEN COMMENT AND CORRESPONDENCE:	Present at this regular meeting were Commissioners Grobner, Bate, Graef and Schubilske. Also present were Manager Bennett, Assistant Manager Romeis, Superintendent Roberts, Deputy Finance Director Rotzenberg and Consultant Kaempfer. Commissioner Petersen was excused.
MINUTES APPROVED:	Reviewed two letters both requesting consideration to be given for high water consumption during 3 rd quarter. One from a resident and one from managing firm of the Franklin Business Park (irrigation). No action taken – tabled until next meeting.
VOUCHER LIST/FINANCIAL STATEMENTS:	Commissioner Bate moved, seconded by Commissioner Graef to approve the minutes of the August 20, 2013 meeting. Motion carried.
VOUCHER LIST/FINANCIAL STATEMENTS:	Motion made by Commissioner Schubilske seconded by Commissioner Bate to approve the Vouchers for September, 2013 in the amount of \$110,729.67. Motion carried.
VOUCHER LIST/FINANCIAL STATEMENTS:	Motion made by Commissioner Schubilske seconded by Commissioner Graef to approve the Vouchers for October, 2013 in the amount of \$71,477.55. Motion carried.
REPORTS ON WATER SYSTEM PERFORMANCE:	Manager Bennett indicated overall system was functioning well. Several lateral leaks required fixing. Manager Bennett indicated former Assemblyman, Jeff Stone, has been appointed to the Head of the Water Division at the PSC.
<u>OLD BUSINESS</u>	
SCADA SYSTEM UPDATE:	Superintendent Roberts indicated system update will be completed by mid-November. St. Martin Lift (Sanitary) Station and the S. 27th Street Flow Control Stations remaining.
STATUS OF ST. MARTINS ROAD WATER MAIN EXTENSION TO S. CHAPEL HILL DRIVE:	Bids have been received. A few items are being reviewed. Planning on approving bids at next meeting.
PROPOSED SEWER/WATER BUILDING:	Meetings have been held with the Mayor and Aldermen to review existing building. The preliminary building design was briefly reviewed.

Deputy Finance Director Rotzenberg indicated this will be a shared facility. Sewer Utility has funds on-hand, Water Utility does not have funds on-hand. Of the total of \$1.5 million funding match, \$300,000 will be from water impact fees and \$1.2 million will be required to be borrowed.

ABANDONMENT PLAN OF WELLS:

An estimated \$45,000 has been placed in the budget to abandon Well No. 5 in 2014. Other abandonments will follow annually.

NEW BUSINESS

WATER RATE INCREASE
EFFECTIVE 10/20/13:

Deputy Finance Director Rotzenberg reported on the Simplified Rate Case (SRC) authorized at August, 2013 meeting. A 3% rate increase will be effective October 20, 2013 as a result. He further noted a need for a rate increase strategy given a number of moving financial issues. The last opportunity for an SRC will be in the fourth quarter of 2014 under the current PSC rules. He noted a new pension accounting rule to be adopted in 2015 that will likely result in a large new cost. The PSC has not decided how that cost will be handled in a Rate Case. In addition, the new Water Building would have its cost included in the rate base if completed in 2014. How to time the next rate increase relative to these issues needs to be studied.

2014 WATER BUDGET:

Deputy Finance Director Rotzenberg and staff reviewed the proposed 2014 water budget.

Motion made by Commissioner Schubilske seconded by Commissioner Bate to accept budget as presented. Motion carried.

ELECTION OF OFFICERS:

Tabled to next meeting.

PURCHASE OF CELL PHONE RIGHTS – AT&T ANTENNA ON TOWER:

Manager Bennett recommended referring to Finance Committee.

MILWAUKEE METRO AREA WATER BILLS:

Manager Bennett reviewed typical Milwaukee Metro Area water bills. Franklin's bill is high due largely to the cost of water purchased wholesale.

ANTICIPATE LETTER FROM CUSTOMER DISPUTING 3RD QTR SEWER/WATER BILL:

Discussed at beginning of meeting in the Citizen Comment and Correspondence section.

ADJOURNMENT:

A motion by Commissioner Bate seconded by Commissioner Schubilske to adjourn the meeting at 6:21 p.m. Motion carried.

Respectfully submitted,

Shari Gilmeister
Recording Secretary
Board of Water Commissioners