

**CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
OCTOBER 27, 2010**

- I. The October 27, 2010 Technology Commission Meeting was called to order at 6:04 p.m. by Chairman Meade in the Hearing Room of Franklin City Hall. Director of Administration Luberda took roll call; a quorum was present.

Members present were Meade, Strowig, Herman, Webler, Galusha, and Maersch. Members Kane, Kaufman, Mittelstadt, and Alderman Olson were excused. Member Surana was absent. Also in attendance were Director of Administration Mark Luberda and Dennis McDonald of Heartland Business Systems.

- II. Citizen Comment Period – No citizen comments were made.

- III. Review and approval of the July 28, 2010 Meeting Minutes.

Motion made by Member Maersch and seconded by Member Strowig to approve the July 28, 2010 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

- IV. Review Virtualization Network Structures and Network Components

Dennis McDonald provided graphics showing the City's server infrastructure and the 1-year plan for infrastructure expanding the virtualization of network servers and eliminating most free-standing servers. Discussion was held. By consensus members agreed with and recommended continuing to pursue virtualization of the server infrastructure.

- V. Backup System Review

Dennis McDonald provided a proposal entitled "Backup System Review" that would primarily use Hyper-V agent licenses to increase the City's coverage of servers provided backup while reducing the potential annual cost for similar coverage. Discussion was held.

Motion made by Member Webler and seconded by Member Herman to recommend that the Director of Administration proceed with the IT Department's final recommendation as noted in its October 22, 2010 "Backup Systems Review" document for bringing the backup licensing up to spec with the City's technology and objectives while also addressing the IT Department's concerns for data reliability, for a total estimated cost of \$2,723.50 for all licenses and renewals needed. Upon vote, Ayes-All, motion carried.

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VI. Future Agenda Items

Members discussed potential future agenda items and their relative priorities. Director of Administration Luberda reminded members that he also then had to shuffle IT priorities within other City priorities. By consensus, the following general priorities were established:

1. Password Policies
1. Disaster Recovery Plan
2. Website
2. Establish Intranet
3. Strategic Plan
3. Security/Access to Data
4. 27th Street Corridor

VII. Director's Report on IT Operations (No Action Required)

Director of Administration Luberda noted that he was looking for suggestions on how to effectively encourage and enforce a new password policy. Discussion was held. Members requested that the Password Policy be placed on the next agenda.

VIII. Next Meeting Date and Time – November 17th at 6 p.m.

Due to the Thanksgiving Holiday, the November Technology Commission Meeting is scheduled for November 17, 2010 at 6 p.m.

IX. Adjournment

Motion made by Member Maersch and seconded by Member Webler to adjourn the October 27, 2010 Technology Commission Meeting at 7:25 p.m. Upon vote, Ayes-All, motion carried.