

**CITY OF FRANKLIN
FINANCE COMMITTEE MEETING MINUTES
October 12, 2010**

- I. The October 12, 2010 Finance Committee Meeting was called to order at 3:05 p.m. in the Hearing Room of Franklin City Hall.

Present were Members Kust, Bowe, Arvanetes, Alderman Solomon, and Alderman Taylor. Members Ciche and Alderman Wilhelm were excused. Also present were Director of Finance & Treasurer Cal Patterson and Director of Administration Mark Lubberda.

- II. Citizen Comment Period: No citizen comments were made.

- III. Approval of the September 28, 2010 Meeting Minutes

Motion made by Alderman Taylor and seconded by Member Kust to approve the September 28, 2010 Meeting Minutes as submitted. Upon vote, Ayes-All, Motion carried.

- IV. Discussion of 2011 Budget Process and Days Activities

Director of Finance & Treasurer Cal Patterson summarized the expected activities for the day. Informational item only – no action was taken.

- V. Department 2011 Recommended Budget Review

Health Department (3:15 p.m.)

Member Kust and Bill Wucherer, Director of Health & Human Services, presented the activities of the Health Department and answered questions of the Committee.

Public Works (3:31 p.m.)

Jack Bennett, City Engineer & Director of Public Works; Ron Romeis, Assistant City Engineer; Jerry Schaefer, Superintendent of Public Works; and Member Bowe presented the activities of the Public Works Department. Mr. Bennett stressed the importance of funding the Local Road Program to the level that allows for the replacement of roads as they deteriorate.

Committee recessed at 4:15 p.m. and reconvened at 4:22 p.m.

Police Department (4:22 p.m.)

Police Chief Richard Oliva, Inspector Gaylord Hahn, and Captain Eric Schroeder presented the activities of the Police Department. Much discussion centered on the replacement of vehicles and the right amount of vehicles to be replaced each year. Chief Oliva summarized the services that are provided by the Department.

Development/Planning (4:55 p.m.)

Director of Administration Mark Lubberda and Member Kust presented the activities of the Development/Planning Department including the impact of reducing the planning staff by one planning position.

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Fire Department (5:12 p.m.)

Chief James Martins, Battalion Chief Adam Remington, and Alderman Steve Taylor presented the activities of the Fire Department including the request for an additional part-time Inspector. A discussion on overtime and service levels was held.

Development/Building Inspection (5:42 p.m.)

Director of Administration Mark Luberda and Member Kust presented the activities of the Building Inspection Department. Mr. Luberda presented updated information on building permits and the projected revenue from this source.

Information Services & Other (6:03 p.m.)

Director of Administration Mark Luberda reviewed the IS, Administration, Assessor, Municipal Building, Insurance, and Animal Control department budgets.

Alderman Solomon reviewed the activities in his departments.

VI. Review of Revenue Forecasts Supporting the Mayor's 2011 Recommended Budget

Director of Finance & Treasurer Cal Patterson reviewed the revenue forecasts for the City. Informational item only – no action was taken.

Member Bowe was excused at 6:50 p.m. and returned at 7:55 p.m.

Committee recessed at 6:50 p.m. and reconvened at 7:40 p.m.

VII. Finance Committee Recommended Changes to the Mayor's 2011 Recommended Budget

1. Motion made by Alderman Taylor and seconded by Member Kust to add Dive Team (\$4,500) and Pressure Fan (\$2,400) and deduct the Bathroom Remodeling (\$12,500) from the Capital Outlay Fund. Upon vote, Ayes-All (5-0), Motion carried.
2. Motion made by Alderman Taylor to approve Fire Department overtime at \$195,000. Motion failed for lack of a second.
3. Motion made by Member Bowe and seconded by Member Arvanetes to approve the Fire Department overtime at \$180,000 with \$15,000 plus benefits moved to contingency with a 6-month report to the Finance Committee for possible use of the contingency in the second half of 2011 with the intention of maintaining full staffing levels as much of the time as possible while remaining within budget. Upon vote, Ayes-4, Noes-1 (Alderman Taylor), Motion carried.
4. Motion made by Alderman Taylor and seconded by Member Bowe to replace two of the three vehicles requested by Building Inspection in the Equipment Revolving Fund. Upon vote, Ayes-All (4-0), Motion carried.
5. Motion made by Member Bowe and seconded by Member Arvanetes to replace seven of the nine Police vehicles requested in the Capital Outlay Fund with the dollars remaining in the Capital Outlay Fund. Upon vote, Ayes-All (4-0), Motion carried.

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6. Motion made by Member Bowe and seconded by Alderman Taylor to use \$14,700 of budgeted Economic Development money to extend the funding of the Planning position by about 2.6 months. Upon vote, Ayes-All (5-0), Motion carried.
7. Motion made by Member Bowe and seconded by Member Arvanetes to use \$47,000 from Transportation Aids for funding the Planning position and the remaining \$13,000 to tax levy reduction. Upon vote, Ayes-All (5-0), Motion carried.
8. Motion made by Alderman Taylor and seconded by Member Bowe to add an Engineering Intern for \$4,000 effective March 1, 2011 funded from engineering credits from the Ryan Creek Interceptor Sewer project. Upon vote, Ayes-All (5-0), Motion carried.
9. Motion made by Member Bowe and seconded by Member Arvanetes to submit the following recommended changes to the Mayor's 2011 Recommended Budget:
 1. General Fund–Revenue: As amended.
 2. General Fund – Expenditures: As amended.
 3. Library Fund: No change.
 4. Sewer Service Fund: No change.
 5. Capital Outlay Fund: As amended.
 6. Equipment Revolving Fund: As amended.
 7. Street Improvement Fund: No change.
 8. Capital Improvement Fund: No change.
 9. Debt Service Fund: No change.
 10. 2011 Tax Levy: As amended.Upon vote, Ayes-All (5-0), Motion carried.

VIII. Next Meeting Dates:

Wednesday, November 3 – 6:30 p.m., Joint Finance/Council Budget Work Session
Thursday, November 4 – 6:30 p.m., Joint Finance/Council Budget Work Session (if necessary)
Tuesday, November 16 – 6:30 p.m., Council Meeting (Public Hearing on 2011 Annual Budget
Tuesday, November 16 – 6:30 p.m., Council Meeting (Consideration of 2011 Budget Adoption)

IX. Adjournment

Motion made by Alderman Taylor and seconded by Member Bowe to adjourn the October 12, 2010 Finance Committee Meeting at 9:55 p.m. Upon vote, Ayes-All, Motion carried.