

Approved January 22, 2019

**CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
November 26, 2018**

- I. The November 26th, 2018 Civil Service Sub-Committee Meeting was called to order at 7:19 p.m. in the Inspection Conference Room of City Hall. Members present were Chair Brunner, Alderman Barber, and Alderman Dandrea. Human Resources Coordinator Zahn was also in attendance.

- II. Approval of the Minutes from 9/17/2018 and 10/15/2018

Motion by Alderman Dandrea and seconded by Alderman Barber to approve the minutes as written.
Motion Carried: Ayes – All.

- III. Approval of an External Hiring List for the position of Secretary – Part time in the Clerk’s Department

Motion by Alderman Barber and seconded by Alderman Dandrea to certify the top 51 applicants that meet the minimum requires for the position. Motion Carried: Ayes – All.

- IV. Adjournment

Motion by Alderman Dandrea and seconded by Alderman Barber to adjourn at 7:23 p.m. Motion Carried: Ayes – All.