

**CITY OF FRANKLIN
PARKS COMMISSION MEETING
MINUTES
November 14, 2016**

Approved
December 12, 2016

CALL TO ORDER

- I. Commissioner Megna called the November 14, 2016 meeting of the Parks Commission to order at 7:00 p.m. in the Hearing Room Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Commissioner Megna, Alderperson Susanne Mayer (arrived at 7:04 pm), Commissioners Bartoszek, Johnson and Nickerson. Excused were Commissioner Remington and Chairman Pautz. Superintendent of Public Works Jerry Schaefer and Associate Planner Orrin Sumwalt were also present.

CITIZEN COMMENT PERIOD

- II. The citizen comment period was opened at 7:00 p.m. and closed at 7:00 p.m. There were no comments.

APPROVAL OF MINUTES

Special Parks Tour Meeting
Minutes October 8, 2016.

- III.
 - A. Commissioner Johnson moved and Commissioner Bartoszek seconded approval of the minutes for the meeting held October 8, 2016 as presented. On voice vote, all voted 'aye'. Motion carried.

UNFINISHED BUSINESS:

Parks maintenance report.

- IV.
 - A. General discussion regarding cutting grass, restrooms that are still currently open, picking up picnic tables and will keep Kayla's Playground open until freezing. No motions made. Discussion only.

NEW BUSINESS

2016 nine month financial report-
park spending and impact fees
ending September 30, 2016.

- V.
 - A. No motion made.

Park pavilion permits for the 2017
season.

- B.
 1. \$25.00 cancellation fee to cover administrative costs. To be added in all cases, even if cancelled more than 30 days. Commissioner Bartoszek motioned and Commissioner Nickerson seconded the motion. On voice vote, all voted "aye". Motion carried.
 2. \$25.00 for non Franklin residence up to 100 persons; \$50.00 if over 100 people. This will apply to all parks if number of persons on permit is exceeded. Commissioner

Bartoszek motioned and Commissioner Nickerson seconded the motion. On voice vote, all voted "aye". Motion carried.

3. Security deposit may be forfeited and additional fee imposed if attendance limit applied for on the permit is exceeded. Commissioner Bartoszek motioned and Commissioner Nickerson seconded the motion. On voice vote, all voted "aye". Motion carried.
4. No alcohol permitted on pavilion rental permits at Franklin Woods and remove No. 3 under scheduled visit notice on the back of the notice. Commissioner Nickerson motioned and Commissioner Bartoszek seconded the motion. On voice vote, all voted "aye". Motion carried.

Review of Park rules.

C. No motion made.

Next Meeting Date

VI. The next regularly scheduled meeting of the Parks Commission is Monday December 12, 2016 at 7:00 p.m.

ADJOURNMENT

VII. Commissioner Nickerson moved and Alderwoman Mayer seconded to adjourn the Parks Commission meeting of November 14, 2016 at 7:55 p.m. All voted 'aye'. Motion carried.