

**CITY OF FRANKLIN  
POLICE & FIRE COMMISSION MEETING  
FRANKLIN CITY HALL HEARING ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
Wednesday, November 9, 2016 @ 6:00 p.m.**

**MINUTES**

- I. The November 9th, 2016 Police & Fire Commission Meeting was called to order at 6:00 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall. Members present were Commissioners Donohoo, Lindner, Sass, and Nelson. Commissioner Lenz was excused.
  
- II. Approval of the Minutes from 9/14/2016.  
  
Motion by Commissioner Sass and seconded by Commissioner Lindner to approve the minutes from 9/14/2016 as written. Motion Carried: Ayes – All.
  
- III. Police Department Police Patrol Officer Hiring Process. The Police and Fire Commission may enter into a closed session pursuant to sec. 19.85(1)(c) Stats. to consider the employment of Police Patrol Officer candidates. Specific items to be discussed include the interviewing of two applicants and determining which applicants will be placed on an eligibility list for further consideration in the hiring process. The Commission may then reconvene into open session at the same place thereafter to act on such matters discussed in the closed session as it deems appropriate and to continue the meeting agenda.  
  
Motion by Commissioner Sass and seconded by Commissioner Nelson to go into closed session at 6:03 p.m. Upon Roll Call Vote – all voted Aye.  
  
Commission voted and returned to open session at 6:23 p.m.
  
- IV. Police Department Police Patrol Officer Hiring Process. The creation of an eligibility list.  
  
Motion by Commissioner Lindner and seconded by Commissioner Sass to create an eligibility list pursuant to the October 2016 hiring process with 2 people on the list. The 2 people are Alan German and Roger Koehlein. Motion Carried: Ayes – All.
  
- V. Hiring of Police Patrol Officer. The hiring/employment of Alan German as a City of Franklin Police Patrol Officer pursuant to the October 2016 Police Patrol Officer Hiring Process.  
  
Motion by Commissioner Sass and seconded by Commissioner Nelson that Alan German is hereby appointed to the position of City of Franklin Police Patrol Officer effective 12/5/2016, subject to him passing the blood test as certified by the Commission Chairman. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- VI. Commission President Donohoo and Commission Member Lenz held an orientation meeting on Thursday, November 3, 2016

Commissioner Donohoo explained that he had an orientation with new Commissioner Lenz. Active commission business was not discussed.

- VII. Police and Fire Department Informational Items

No items were discussed.

- VIII. Future Meeting Dates and Agenda Items

There is nothing else needed at this time.

- IX. Adjournment

Motion by Commissioner Nelson and seconded by Commissioner Lindner to adjourn the Police & Fire Commission meeting at 6:27 p.m. Motion carried: Ayes-All.