

**CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
NOVEMBER 28, 2012**

- I. The November 28, 2012 Technology Commission Meeting was called to order at 6:05 p.m. by Vice Chairman Strowig in the Hearing Room of Franklin City Hall. Director of Administration Mark Luberda took roll call; a quorum was present.

Members present were Strowig, Herman, Alderman Olson, Webler, Giza, and Murphy. Members Meade, Galusha, and Kane were excused. Member Surana was absent. Also in attendance were Director of Administration Mark Luberda and Dennis McDonald of Heartland Business Systems.

- II. Citizen Comment Period – No citizen comments were made.

- III. Review and approval of the August 22, 2012 Meeting Minutes.

Motion made by Alderman Olson and seconded by Member Giza to approve the August 22, 2012 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

Moved to Item VII. of the agenda.

- VII. Finance Software System Project

Director of Administration Mark Luberda and Director of Finance & Treasurer Cal Patterson presented this item to the Commission. Discussion was held. Members noted some suggestions. No action required.

Returned back to Item IV. of the agenda.

- IV. Update on e-PlanSoft Electronic Building Plan Submittal Software

Director of Administration Mark Luberda updated the Commission on the e-PlanSoft electronic building plan submittal software. Discussion was held. It was suggested that the “comment” list be changed to a “requirement” list.

- V. Heartland Business Systems 2013 IT Service Agreement

Director of Administration Mark Luberda presented this item to the Commission. Discussion was held.

Motion made by Member Webler and seconded by Member Giza to recommend to the Common Council proceeding with the HBS contract as proposed for 2013 and based on experience of the Commission that the rates as proposed are reasonable. Upon vote, Ayes-All, motion carried.

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VI. Geographic Marketing Advantage LLC 2013 Service Agreement

Director of Administration Mark Luberda presented this item to the Commission. Discussion was held.

Motion made by Member Giza and seconded by Member Murphy to recommend to the Common Council continuing the City's agreement with Geographic Marketing Advantage for 2013 for its GIS services, particularly given the specialized expertise of the City's software. Upon vote, Ayes-All, motion carried.

VIII. Technical Issues Review

Director of Administration Mark Luberda and Dennis McDonald presented the following technical issues to the Commission. Discussion was held. No action taken.

- a. Central Router & Filter Replacement (Firewall Solution).
- b. Remote Backup Solution/Backup System Upgrades.

IX. Director's Report on IT Operations (No Action Required)

Director of Administration Mark Luberda updated the Commission on the following items. Discussion was held. No action taken.

- a. Verizon Backup Internet Connection.
- b. Economic Development Website.
- c. Employee Extranet Site

X. Future Agenda Items.

Members discussed adding the item "Frequency of Meetings" under this item every two months.

XI. Next Meeting Date and Time

Motion made by Alderman Olson and seconded by Member Giza to cancel the December 26, 2012 regular monthly meeting. Upon vote, Ayes-All, motion carried.

XII. Adjournment

Motion made by Member Giza and seconded by Member Webler to adjourn the November 28, 2012 Technology Commission Meeting at 8:02 p.m. Upon vote, Ayes-All, motion carried.