

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., Monday, November 19, 2012**

MINUTES

- I. The November 19th, 2012 Personnel Committee Meeting was called to order at 6:00 p.m. by Chairman Brunner in the Hearing Room at City Hall. Members present were Brunner, Wikel, Green, Sheehan, Sakwinski, Alderman Solomon, Alderman Schmidt, and Alderman Olson. Member Barber was absent. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn.
- II. Citizen comment period

There were no citizen comments.
- III. Approval of Minutes of 9/24/2012.

Motion by Member Green and seconded by Alderman Solomon to approve the Minutes from 9/24/12 as written. Motion Carried: Ayes – All.
- IV. 2013 Insurance Renewal – Information Presented by Tom Jocz, Diversified Insurance Services

Motion by Alderman Solomon and seconded by Alderman Olson to keep Auxiant as our third party administrator, move to Gerber Life with a change in the individual deductible from \$55,000 to \$60,000, provided the two lasers do not exceed the amounts shown in the proposal. Motion Carried: Ayes – All.

Motion by Alderman Olson and seconded by Alderman Schmidt to recommend MetLife as our life insurance carrier with the age reduction provision. Motion Carried: Ayes – All.

Motion by Alderman Solomon and seconded by Alderman Schmidt to move to Assurant for our Long-term Disability carrier. Motion Carried: Ayes – All.
- V. Consideration of a Pay Scale Change for Public Works/Sewer & Water Promotions

Item V was taken before Item IV as Tom Jocz was not yet in attendance.

Motion by Alderman Solomon and seconded by Member Green to recommend to the Common Council that the Compensation Plan Addendum and Employee Handbook language relative to promotional wage increases be amended to provide for the promotional wage strategy recommended in the 11/14/2012 memo by Dana Zahn. Motion Carried: Ayes – All.
- VI. Police and Fire Commission Request to Revise the Job Description for Fire Chief

Motion by Alderman Olson and seconded by Alderman Solomon to recommend approval of the changes to the job description. Motion Carried: Ayes – All.

VII. Director of Administration Report

- a. Franklin Professional Firefighters, I.A.F.F. Local 2760 Contract Settlement
- b. Employee Handbook Update
- c. Teamster Contract Expiration
- d. Health Insurance Premiums

Information was provided by Director of Administration Luberda. No action was taken.

VIII. Staffing Report

No Action Taken

IX. Next Meeting Date

The next regularly scheduled meeting would be 12/17/2013.

X. Adjournment

Motion by Alderman Olson and seconded by Member Sakwinski to adjourn the Personnel Committee meeting at 7:28 p.m. Motion carried: Ayes-All.