

**Minutes of the Franklin Public Library Board
November 28, 2011**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held November 28, 2011 in the Sievert Room, 9151 West Loomis Road, Franklin, WI 53132. The meeting was called to order by President, Dave Adam at 6:05 pm.

Present: Dave Adam, Karen Wesener, Diane Oleson, Tom Loew, Mike Karolewicz, Dennis McKnight, Alderman Doug Schmidt, Steve Patz, Bonnie Martins and Library Director, Barbara Roark.

Public Comment: None

Approval of the Minutes from October 24, 2011: T. Loew moved to approve the minutes, D.Schmidt seconded. Motion carried.

Committee Reports

Finance Committee: T. Loew moved for approval of \$11,388.10 for November, 2011 vouchers. S. Patz seconded. Motion carried. Books, media materials and supplies account for a majority of the funds used.

Report by Alderman Schmidt on City matters: The budget was vetoed by the Mayor and the Council will meet November 20th to reach accord on a new budget. The Library budget was not changed.

Building and Grounds Committee: D. McKnight-no report

Friends of the Library: Diane Oleson reported that the Book Nook has taken in approximately \$600 last month. As yet, we have not received any revenue from Jarrod Cronk for books listed on the internet.

Report of Strategic Planning Operational Assessment Committee: M. Karolewicz provided handouts regarding the Operational Survey and the Executive Summary. He reported that there were 292 responses which equals about 2% of the number of surveys sent out. Discussion was held and it was again noted that there were lots of positive responses and thoughtful suggestions. The Committee will meet to finalize the Executive Summary before it is submitted to the public.

New Business: Director Roark reported the MCFLS member agreement has not been signed. We have a deadline of March 1, 2012 before we are out of compliance. We will pass on the agreement until the next meeting pending notification from City Attorney. The City has not reached an agreement on the concealed carry policy. There have not been any responses regarding the security cameras disposition.

Personnel Committee: B. Martins reported on responses from the Board regarding Director Roark's evaluation. The Board applauded her work as Director and complimented her on her excellent service. The Library is at full staff. The Personnel Committee will continue to restructure the evaluation process and form. Nominations were taken for officers for next year. After discussion with current officers it was determine that current officers will serve again for 2012.

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Foundation Report: D. McKnight reported that the Foundation will meet November 29th. The tri-fold brochure is at the printer and the 10th anniversary celebration is planned for April 28, 2012.

President's Report: D. Adam reported on the Space Planning Committee is meeting regularly and several ideas are being discussed.

Director's Report: Library Director B. Roark reported that circulation should be close to next year. She attended budget meetings, WLA meeting a tour of new Villard library as well as other relevant library related meetings. The Children's Staff Halloween programs were very successful.

Upcoming Programs:

- November 29 Fundraising Breakfast-New Macy's
10 Year Anniversary Meeting
Teen Gaming Day
- November 30 Bedtime and Books Children's Program
Christmas Crafts for Kids
- December 1 Library Holiday Decorating
- December 2-3 Books for Soldiers Cookie Packing
- December 4 City of Franklin Tree Lighting
- December 7 Interior Space Planning Meeting
- December 8 LDAC Greenfield Library
- December 10 Christmas at the North Pole Family Program
- December 12 Franklin Public Schools Technology Committee Meeting
- December 12 Night Readers Book Club
- December 13 Brown Baggers Book Club
- December 19 LIBRARY BOARD MEETING

Correspondence: Correspondences were received from volunteer Helen Hachmeister thanking the board for the volunteer breakfast and gift, Amvets Post 60 thanked the library for helping with the Veteran's Day program, and Marilyn Ganas thanked the board for fixing the sound system in the Fadrow Room.

Next Meeting Date: December 19, 2011.

Adjournment: M. Karolewicz moved to adjourn. B. Martins seconded. The motion carried and the meeting adjourned at 7:45 p.m.