

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
Tuesday, May 30, 2017 @ 4:00 p.m.**

MINUTES

- I. The May 30, 2017 Police & Fire Commission Meeting was called to order at 4:00 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall. Members present were Commissioners Donohoo, Nelson, Lindner, Lenz and Sass. Also in attendance was Police Chief Oliva and Human Resources Coordinator Zahn.

- II. Approval of the Minutes from 4/26/2017.

Motion by Commissioner Sass and seconded by Commissioner Lindner to approve the minutes from 4/26/2017 as written. Motion Carried: Ayes – All.

- III. Police Department April 2017 Police Patrol Officer Hiring Process. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the employment of one Police Patrol Officer candidate. Specific items to be discussed include the interviewing of one applicant and the determination whether that applicant will be placed on an eligibility list for further consideration in the hiring process. The Commission may then reconvene into open session at the same place thereafter to act on such matters discussed in closed session as it deems appropriate and to continue the meeting agenda.

The Commission did not go into closed session but heard from Chief Oliva as to the applicants' credentials.

- IV. Police Department April 2017 Police Patrol Officer Hiring Process. The creation of an eligibility list.

Motion by Commissioner Sass and seconded by Commissioner Nelson that the eligibility list for April 2017 consists of 1 person, Ryannon Snow, as of 4:02 p.m. on May 30th, 2017 and will expire after the name on the list is hired or no longer is interested in the position. Motion Carried: Ayes – All.

- V. Hiring of Police Patrol Officer. The hiring/employment of Ryannon J. Snow as a City of Franklin Police Patrol Officer pursuant to the April 2017 Police Patrol Officer Hiring Process.

Motion by Commissioner Sass and seconded by Commissioner Lindner that Ryannon Snow is hereby promoted to Police Patrol Officer effective 6/18/2017. Said appointment is subject to a 1 year introductory period, commencing on the effective date of her appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of her progress when requested by the Commission. Motion Carried: Ayes – All.

- VI. The May 2017 Police Patrol Officer Hiring Process. Status Update.

Chief Oliva explained we only received 5 applicants that met the process requirements. 1 dropped out. All have been interviewed and he has 1 excellent applicant.

VII. Commissioner Nelson is resigning from the Commission. Discussion and action.

Commissioner Nelson handed in his official resignation from the Commission. He did this due to being recently elected as an Alderman.

VIII. Police and Fire Department Informational Items

Fire Chief Remington announced that the Fire Dept has put a 4th unit in service a couple weeks ago.

IX. Future Meeting Dates and Agenda Items

X. Adjournment

Motion by Commissioner Sass and seconded by Commissioner Lenz to adjourn the Police & Fire Commission meeting at 4:20 p.m. Motion carried: Ayes-All.