

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., Monday, May 21, 2012**

MINUTES

- I. The May 21, 2012 Personnel Committee Meeting was called to order at 6:00 p.m. by Chairman Brunner in the Hearing Room at City Hall. Members present were Brunner, Wikel, Barber (arrived 6:01 p.m.), Sakwinski, Sheehan, Alderman Schmidt, and Alderman Olson. Member Green and Alderman Solomon were excused. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn. Police Chief Oliva, Inspector Hahn, and Captain Noel were in attendance for Item IV.

- II. Citizen comment period

There were no citizen comments.

- III. Approval of Minutes of 3/19/2012.

Motion by Member Wikel and seconded by Alderman Schmidt to approve the Minutes from 3/19/12.
Motion Carried: Ayes – All.

- IV. Comparable Evaluation for Police Staffing

Motion by Member Wikel and seconded by Member Barber to direct the Director of Administration that if the status of any significant issues change that would affect this issue, such as changes in the WRS contributions, then the Personnel Committee recommends to re-do the analysis and bring it back for further discussion.

- V. Update on Act 10 Federal Court Actions and the Employee Handbook Payroll Deductions Policy

Motion by Member Sakwinski and seconded by Alderman Olson to recommend to Common Council to change the Employee Handbook to eliminate voluntary payroll deductions for charitable organizations at the end of the year. Motion Carried: Ayes – All.

- VI. Director of Administration Report – Leave of Absences

Director of Administration Luberda explained that he has recently approved leave of absence requests for two employees for medical conditions. There was discussion as to whether the Director of Administration is the proper person to approve leaves or if they should be brought to the Committee. Several members felt the decision is in the correct place as HIPPA info should not be brought to the Committee. Luberda offered to bring the item back to the next meeting in closed session to review the policy. No action was taken.

- VII. Staffing Report

Current job openings were discussed. No action needed.

VIII. Next Meeting Date

The next regularly scheduled meeting would be June 18, 2012 if needed.

Director of Administration Luberda informed the Committee that the next Committee of the Whole would be on June 4th and that the Personnel Committee would be invited to attend a closed session negotiations session.

IX. Adjournment

Motion by Alderman Olson and seconded by Member Sakwinski to adjourn the Personnel Committee meeting at 7:23 p.m. Motion carried: Ayes-All.