

Approved June 27, 2011

**Minutes of the Franklin Public Library Board of Trustees
May 23, 2011**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held May 23, 2011 in the Sievert Room, 9151 West Loomis Road, Franklin, WI 53132. The meeting was called to order by President, Dave Adam at 6:08pm.

Present: Dave Adam, Dennis McKnight, Karen Wesener, Diane Oleson, Alderman Doug Schmidt, Tom Loew, Mike Karolewicz, Bonnie Martins, and Library Director, Barbara Roark. Dr. Steve Patz was excused.

Public Comment: None

Approval of the Minutes from April 18, 2011: D. McKnight moved to approve the minutes, B. Martins seconded. D. McKnight asked that the minutes be amended regarding the grant from Northwestern Mutual should read “no news at this time”. B. Martins moved to approve amended minutes. M. Karolewicz seconded. Motion carried.

Committee Reports

Finance Committee: D. Adam moved for approval of \$36,705.74 for May, 2011 vouchers. K. Wesener seconded. Motion carried.

Personnel Committee: Director B. Roark reported that there have been several absentees in staffing this month. D. Adam requested an updated organization chart of employees.

Building and Grounds Committee: D. McKnight reported that a preventative maintenance contract for HVAC will be awarded to Ahern in conjunction with City Hall and the Police Administration Buildings.

Foundation Report: D. McKnight reported that the Library Foundation committee has met again and six committee chairs have been named. Consideration is being given to running a raffle in connection with the 10th anniversary. He also talked about an article to be developed to run in the news media regarding the financial benefits and good stewardship of the library to the community. M. Karolewicz suggested that it might be done at the same time the survey is released.

Report of Strategic Planning Operational Assessment Committee: M. Karolewicz reported that the committee met and edited the survey done by D. Oleson and B. Roark. The survey will be brought to the Board next month for comments. Once the survey is completed and approved, it will be given to several people for feedback. Discussion was held regarding “Where are we going in the future” based on technology”.

President’s Report: No report.

Director’s Report: Library Director B. Roark presented and the Board reviewed data regarding circulation and internet usage. The Children’s Rummage sale was a success. Thirteen of the library staff participated in the “Take this job and love it” program at the library. Barbara also participated in several programs and meetings for the month. She informed the Board that next year there is a possible 10% increase from MCFLS due to increased expenses and decreased revenue. A staff member has designed a new logo and another has formatted the calendar with and information sheet for library news. We are not accepting any more student volunteers as we have enough. SAM’s Club Franklin is sending a volunteer as part of their work program for one day.

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Upcoming Events:

May 21st Children's Rummage Sale

May 24th Yoga

May 25th Staci Joers Cupcake Program

May 31st Adult Summer Reading Program Begins—Novel Destinations

June 9th LDAC Brown Deer Library

Quilting Program

June 13th Children's Summer Reading Program Begins

Future Meeting Date: June 27, 2011

Adjournment: M. Karolewicz moved to adjourn. Ald. D. Schmidt seconded. The motion carried. Meeting adjourned at 7:00pm.