

# APPROVED APRIL 19, 2016

## CITY OF FRANKLIN COMMON COUNCIL MEETING MARCH 15, 2016 MINUTES

### ROLL CALL

- A. The regular meeting of the Common Council was held on March 15, 2016 and called to order at 6:36 p.m. by Common Council President Kristen Wilhelm as Presiding Officer in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were in attendance: Alderman Mark Dandrea, Alderwoman Kristen Wilhelm, Alderman Steve Taylor and Alderman Doug Schmidt. Excused were Mayor Steve Olson, Alderman Dan Mayer and Alderwoman Susanne Mayer. Also present were City Engineer Glen Morrow, Dir. of Administration Mark Lubberda, City Attorney Jesse A. Wesolowski and City Clerk Sandra Wesolowski.

Council President Wilhelm stated she would be voting on all items as Alderwoman.

### CITIZEN COMMENT

- B.1. Citizen comment period was opened at 6:37 p.m. and closed at 6:46 p.m.

### MAYOR ANNOUNCEMENT

- B.2. Council President Wilhelm presented a Mayoral Proclamation in Recognition of Fire Marshal Gordon L. Jepsen for his forty years of dedicated life and service to protect the health, safety and welfare of the community and of the people of the City of Franklin.

### APPROVAL OF MINUTES

- C. Alderman Taylor moved to approve the minutes of the regular Common Council Meeting of March 1, 2016. Seconded by Alderman Dandrea. All voted Aye; motion carried.

### PETITION FOR SIDEWALK ON W. COLLEGE AVE.

- F. Council President Wilhelm noted Petitions were submitted by her and members of The Woods at Cedar Village Senior Complex containing 252 signatures in favor of the installation of sidewalk on West College Avenue from South 27<sup>th</sup> Street to South 35<sup>th</sup> Street.

### RES. 2016-7179 CONTRACT FOR INSTALLATION OF PATH ON THE SOUTH SIDE OF W. COLLEGE AVE.

- G.3. Alderman Taylor moved to adopt Resolution No. 2016-7179, A RESOLUTION AWARDED CONTRACT TO MILWAUKEE GENERAL CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$118,320.46 FOR THE INSTALLATION OF A PATH ON THE SOUTH SIDE OF W. COLLEGE AVENUE FROM 500 FEET WEST OF S. 27TH STREET TO S. 35TH STREET, and further, directed that Presiding Officer Wilhelm is authorized to sign the approved Resolution as soon as legally possible. Seconded by Alderman Dandrea. All voted Aye; motion carried.

- DONATIONS
- G.1.(a) Alderman Schmidt moved to accept donation from Summit Credit Union to the Fire Department in the amount of \$900. Seconded by Alderman Dandrea. All voted Aye; motion carried.
- G.1.(b) Alderman Dandrea Rose P. Spang to the Police Department in the amount of \$100. Seconded by Alderman Schmidt. All voted Aye; motion carried.
- ORD 2016-2209  
AMEND MUNICIPAL  
CODE LIMITING  
AUTHORITY TO  
REGULATE POSSESSION  
OF KNIVES
- G.2. Alderman Taylor moved to adopt Ordinance No. 2016-2209, AN ORDINANCE TO AMEND §183-77 OF THE MUNICIPAL CODE, “POSSESSION OF DANGEROUS WEAPONS”, PURSUANT TO 2015 WISCONSIN ACT 149 LIMITING THE LOCAL GOVERNMENT UNIT AUTHORITY TO REGULATE POSSESSION OF KNIVES. Seconded by Alderman Dandrea. All voted Aye; motion carried.
- RES 2016-7180  
PLACEMENT OF A NO  
LEFT TURN SIGN ON S.  
51<sup>ST</sup> ST. AND S.  
PRESERVE WAY
- G.4. Alderman Schmidt moved to adopt Resolution No. 2016-7180, A RESOLUTION ESTABLISHING THE PLACEMENT OF A NO LEFT TURN SIGN ON S. 51ST STREET SOUTHBOUND APPROXIMATELY 500’ SOUTH OF S. PRESERVE WAY. Seconded by Alderman Taylor. All voted Aye; motion carried.
- CONSERVATION  
EASEMENT FOR 5550 W.  
AIRWAYS AVENUE
- G.5. Alderman Taylor moved to authorize signing the limited term Conservation Easement to Milwaukee Metropolitan Sewerage District (MMSD) at 5550 W. Airways Avenue. Seconded by Alderman Dandrea. All voted Aye; motion carried.
- RES. 2016-  
FINAL CHANGE ORDER  
FOR WATER &  
WASTEWATER FACILITY  
(5550 W. AIRWAYS AVE.)
- G.6. Alderman Taylor moved to authorize execution of the final change order with Miron Construction Co., Inc. in the amount of an increase of \$18,589.73 for the construction of the Franklin Water and Wastewater Operations and Maintenance Facility (5550 West Airways Avenue). Seconded by Alderman Dandrea. All voted Aye; motion carried.
- STATUS ON BURYING  
UTILITIES ON W. ST.  
MARTINS RD.
- G.7. Alderman Taylor moved to table to April 4, 2016, the status update on burying of utilities on W. St. Martins Road from S. Spring Street to approximately 2,000 feet east. Seconded by Alderman Dandrea. All voted Aye; motion carried.
- CONCLUSIONS  
REGARDING APPEALS  
EMPLOYEE POSITION  
CLASSIFICATION PLAN  
PLACEMENT
- G.8. Alderman Schmidt moved that the job analysis factor point total changes recommended by GovHR USA for Assessor Clerk, Administrative Clerk (Clerks), Deputy City Clerk, and Assistant Superintendent for DPW with Deputy City Clerk and Assistant Superintendent of DPW changing grades to 6 and 8 respectively are hereby approved; that staff be directed to re-evaluate positions, position descriptions, and job duties for outstanding

appeals as requested by appellant employees during 2016; and that the Director of Administration is hereby authorized to prepare and implement amendments to the current Employee Handbook and Civil Service System Personnel Administration Program, in a form, format, and manner as he shall determine is appropriate to clearly and accurately report and incorporate said changes. Seconded by Alderman Taylor. All voted Aye; motion carried.

ORD. 2016-2210  
AMEND ORD 2014-2152  
PROVIDE  
APPROPRIATIONS FOR  
PERSONNEL COSTS

G.9. Alderman Taylor moved to adopt Ordinance No. 2016-2210, AN ORDINANCE TO AMEND ORDINANCE 2014-2152, AN ORDINANCE ADOPTING THE 2015 ANNUAL BUDGETS FOR THE GENERAL FUND FOR THE CITY OF FRANKLIN FOR FISCAL YEAR 2015, TO PROVIDE PERSONNEL APPROPRIATIONS FOR PERSONNEL COSTS RELATED TO THE CLASSIFICATION AND COMPENSATION PLAN ADOPTION, FIRE DEPARTMENT OVERTIME, AND HIGHWAY/PARKS WORK ALLOCATION. Seconded by Alderman Dandrea. All voted Aye; motion carried.

RENEWAL OF  
CONTRACT WITH  
INSPIRON LOGISTICS  
FOR EMERGENCY  
NOTIFICATION SYSTEM

G.10. Alderman Taylor moved to authorize the Mayor and City Clerk to execute a contract renewing the Wireless Emergency Notification System (WENS) Service Agreement with Inspiron Logistics for the Emergency Notification System in a form as generally set forth herein, subject to technical corrections by the City Attorney, for the same annual rate of \$9,600 and to authorize release of payment for the period 4/22/2016 through 4/21/2017. Seconded by Alderman Dandrea. All voted Aye; motion carried.

HEALTH INS. MARKET  
PLACE AND BIDDING  
HEALTH INSURANCE  
BROKER SERVICES

G.11. Alderman Taylor moved to receive and place on file a report on the status of the Health Insurance Market Place and the potential for bidding out Health Insurance Broker Services. Seconded by Alderman Schmidt. All voted Aye; motion carried.

LICENSES AND PERMITS

H.1. Alderman Taylor moved to approve the following:

No action was taken on Indian Buffet;

Grant Operator's license to Mandy Mayrand, 28911 Fir Lane, Waterford, with a warning letter from the City Clerk; Shannon Haley, 8945 S. 116th St., Franklin; Lauren Nerby, 3203 W. Minnesota Ave., Franklin; and Jonah Spaay, 4444 W. Central Ave.;

Hold the Operator's License application of Benjamin Turowski, 7144 S. 47th Place, Franklin, for appearance.

Seconded by Alderman Schmidt. All voted Aye; motion carried.

VOUCHERS AND  
PAYROLL

- I.1. Alderman Dandrea moved to approve net general checking account City vouchers in the range of Nos. 159981 through 160126 in the amount of \$714,941.81 dated March 2, 2016 through March 1, 2016. Seconded by Alderman Schmidt. On roll call, all voted Aye. Motion carried.

Alderman Dandrea moved to approve net payroll dated March 4, 2016 in the amount of \$370,331.71 and payments of the various payroll deductions in the amount of \$205,202.68 plus any City matching payments where required. Seconded by Alderman Schmidt. On roll call, all voted Aye; motion carried.

Alderman Schmidt moved to approve net payroll dated March 18, 2016 estimated at \$355,000.00 and payments of the various payroll deductions estimated at \$373,000.00 plus any City matching payments where required. Seconded by Alderman Dandrea. On roll call, all voted Aye. Motion carried.

Alderman Schmidt moved to approve property tax refunds and settlements Nos. 16360 through Nos. 16364 in the amount of \$559.10 dated March 1, 2016 through March 10, 2016. Seconded by Alderman Dandrea. On roll call, all voted Aye. Motion carried.

ADJOURNMENT

- J. Alderman Taylor moved to adjourn the meeting at 7:26 p.m. Seconded by Alderman Dandrea. All voted Aye; motion carried.