

**CITY OF FRANKLIN  
BOARD OF HEALTH MEETING  
MINUTES  
March 10, 2014**

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| I. Call To Order   | Dr. Wengelewski called the Board of Health meeting to order at 7:00 p.m. on Monday, February 10, 2014 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.  |
| II. Roll Call  | Present: Kris Barnekow, Renee Fuller, Patricia Nissen, Dr. John Palese, Dr. Henry Wengelewski, Ald. Kristin Wilhelm, Health Officer William Wucherer.<br>Excused: Marilyn Bolton and Robert Fedran   |
| III. Approval of 2/10/14 minutes   | The completed minutes were not available to review and approve at the time of the meeting.   |
| IV. Citizen Comment Period   | None   |
| V. Unfinished Business   | None   |
| VI. New Business   |  |
| A. <b>Assessment</b>   |  |
| 1. Milwaukee County Communicable Disease (SurvNet) and Franklin Communicable Disease Reports | A copy of the WI Dept of Health Services (DHS) and Franklin communicable disease reports was distributed for review. There were 19 requests for public health nurse follow-up. There were 23 communicable diseases reported to the FHD.  |
| 2. Milwaukee County Respiratory Illness Update (Week 8 – 2/28/12)                            | A copy of the report was distributed for review. Respiratory illness (influenza) is dwindling. FHD continues to offer seasonal flu vaccine.  |
| 3. Pertussis Report, Wisconsin, Feb 2014   | A copy of the report was distributed for review. Cases of Pertussis are declining since the 2012/13 statewide outbreak.  |
| 4. Interim Estimate of 2013-14 Seasonal Influenza Vaccine Effectiveness – (MMWR 2/21/14)     | A copy of the report was distributed for review. The vaccine appeared to be 62% effective to the predominant influenza strain given during this flu season.  |
| 5. Community Health Improvement Plan – Focus Groups and Key Informant Report                 | A copy of the summary report was distributed for review. According to the focus groups and key informant session, what the Franklin Health Dept (FHD) does is being well received. It was noted that more FHD self promotion would be appreciated along with continuation of seeking partnerships with community agencies, healthcare providers, and businesses. |
| B. <b>Policy Development</b>   | None   |

1.	Updated Guidelines for Pertussis Post-Exposure Prophylaxis	A copy of Pertussis guidelines were distributed for review. There will no longer be an emphasis on antibiotic use for contacts to confirmed Pertussis cases. The recommendation is to stop overreliance on antibiotics which can make antibiotics less effective when needed.
2.	Review and possible action on SB 236 – Sale of Unpasteurized Milk	A copy of the draft letter was distributed for review. Restrictions regarding milk quality, preservation of samples and record keeping, signage and labeling requirements and dairy farm inspections have been added to the proposed legislation. Kris Barnekow made a motion to have William Wucherer draft a letter to our Representatives opposing the sale of raw milk to the general public. Patricia Nissen seconded the motion. The motion passed unanimously.
3.	Review and possible action on AB 571 – Lyme Disease Patient Notice	A copy of the draft bill was distributed for review. The BOH members recommended alerting the State Representative about this bill which was referred to the health committee. In addition, the BOH will continue watching this proposed legislation.
4.	Review and possible action on SB 440 – Vaporized Smoking in Indoor Locations	A copy of the draft bill was distributed for review. The BOH recommended continued watch of this legislation.
<b>C. Assurance</b>		
1.	2013 Immunization Program Functional Exercise – After Action Report	This mass clinic exercise allowed the FHD to get free vaccine from the Dept of Health Services for the 2013 influenza season for children 6 months through 18 years old. The FHD scheduled and promoted mass clinics and monitored the illness in the Franklin schools.
2.	February 2013 Local Technical Assistance Review Progress report by WI DHS and Centers of Disease Control & Prevention/ Emergency Preparedness Cooperative	A copy of the progress report was distributed for review. The FHD scored 100% on this progress report from the Federal and State evaluators. The overarching goal and grant premise is that local health departments throughout the U.S. can rapidly provide antibiotics to communities.  In the event of an actual emergency, the FHD has detailed response plans. In addition, the FHD would collaborate with Fire and Police departments as well as the Franklin School District. Lastly, the FHD has established a large volunteer base if mass clinic staffing is needed.
3.	Franklin Teens Fighting Tobacco – Thank You CVS – Human Billboard Activity	A copy of the thank you was distributed for review.
4.	2013 Radon Screening Report	A copy of the report was distributed for review.
VII.	Program/Speaker	None

VIII. Announcements/  
Correspondence/  
Articles

A. **Announcements**

1. Employee food drive donates 360 lbs of food to local food pantry

A copy of the flyer was distributed for review.

2. Franklin Free Movie Night – “Monsters University” – [3/20/14]

A copy of the flyer was distributed for review.

3. “Your Health Matters” – [City Newsletter program announcement]

A copy of the flyer was distributed for review.

B. **Correspondence**

1. Letter from City of Milw Alderman Murphy about a regional summit to address illegal heroin use

A copy of the letter was distributed for review.

2. Letter to local business operator about opening a hookah (tobacco) establishment

A copy of the letter was distributed for review. A hookah bar is prohibited due to Wisconsin’s Clean Indoor Air Act.

3. Thank you card to an employee related to installing a car seat

A copy of the card was distributed for review.

C. **Articles**

IX. Adjournment

A request was made and agreed to change the April 2014 Board of Health meeting from April 14 to April 21, 2014.

A motion to adjourn the BOH meetings was made by Patricia Nissen and seconded by Kris Barnekow. It was carried unanimously. The meeting was adjourned at 8:26 p.m.

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William M. Wucherer, RN, BSN  
Board of Health Secretary