

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., Monday, June 16, 2014**

MINUTES

- I. The June 16, 2014 Personnel Committee Meeting was called to order at 6:00 p.m. by Chair Brunner in the Hearing Room at City Hall. Members present were Brunner, Wikel, Barber, Green (arrived at 6:04 p.m.), Sakwinski, Alderman Mayer, Alderman Schmidt, and Alderman Dandrea. Member Sheehan was absent. Also in attendance were Director of Administration Luberdia and Human Resources Coordinator Zahn.

- II. Citizen comment period

There were no citizen comments.

- III. Approval of Minutes of 5/19/2014.

Motion by Alderman Schmidt and seconded by Alderman Mayer to approve the minutes from 5/19/2014 as written. Motion Carried: Ayes – All.

- IV. Succession Planning for Building Inspection, including a temporary upgrade of an Assistant Building Inspector to First Assistant Building Inspector

Motion by Alderman Schmidt and seconded by Alderman Mayer to recommend to Common Council to authorize a succession plan strategy for Building Inspection Department with the temporary upgrade of a full-time Assistant Building Inspector position to that of First Assistant Building Inspector for a period not to exceed 24 months and subject to approval of the change of status form by the Mayor, acting as the appointing authority. Motion Carried: Ayes – All.

- V. Scope of Services for the Classification and Compensation Study Request for Proposals

Discussion was held. Consensus of the group is that they concur with the Mayor to continue to move forward with the RFP and a total compensation study.

- VI. Staffing Report

No Action Needed.

- VII. Next Meeting Date

The next regularly scheduled meeting would be 7/21/2014.

- VIII. Adjournment

Motion by Alderman Dandrea and seconded by Alderman Mayer to adjourn the Personnel Committee meeting at 6:56 p.m. Motion carried: Ayes-All.