

CITY OF FRANKLIN  
BOARD OF WATER COMMISSIONERS  
JUNE 17, 2014  
MEETING MINUTES

TIME AND PLACE  
OF MEETING:

Chairman Grobner called the regular meeting of the Franklin Board of Water Commissioners to order at 5:15 p.m., on June 17, 2014 at Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

Present at this regular meeting were Commissioners Grobner, Bate, Graef, Peterson and Schubilske. Also present were Acting Manager Romeis, Superintendent Roberts, Director of Finance & Treasurer Rotzenberg, Chris Kaempfer and Alderwoman Wilhelm.

CITIZEN COMMENT AND  
CORRESPONDENCE:

None

MINUTES APPROVED:

Commissioner Bate moved to approve the minutes of the Joint May 13, 2014 meeting. Seconded by Commissioner Peterson. Motion carried.

MINUTES APPROVED:

Commissioner Bate moved to approve the minutes of the May 20, 2014 meeting. Seconded by Commissioner Peterson. Motion carried.

VOUCHER LIST/FINANCIAL  
STATEMENTS:

Commissioner Peterson moved to approve the Vouchers for June, 2014 in the amount of \$258,423.49. Seconded by Commissioner Schubilske. Motion carried.

REPORTS ON WATER SYSTEM  
PERFORMANCE:

Acting Manager Romeis reported most work being performed involves reviewing other peoples' work and getting ready for other peoples' work – S. 76<sup>th</sup> Street under construction and proposed S. 27<sup>th</sup> Street reconstruction. Kaempfer & Associates is helping with S. 27<sup>th</sup> Street reconstruction preparation plans.

Acting Manager Romeis, Superintendent Roberts and Chris Kaempfer plan on meeting with Oak Creek to review S. 27<sup>th</sup> Street preparation of reconstruction plans.

OLD BUSINESS

WATER AND WASTE WATER  
UTILITY BUILDING UPDATE:

Acting Manager Romeis presented Graef's Franklin Water and Wastewater Operations and Maintenance Facility Professional Services Amendment.

Commissioner Bate moved to approve Amendment of the Franklin Water and Wastewater Operations and Maintenance Facility Professional Services Agreement with Graef not to exceed \$29,750. Seconded by Commissioner Peterson. Motion carried.

**WATER LOSS STUDY – A  
PLANNED APPROACH:**

Acting Manager Romeis reviewed and discussed memo from former Manager Bennett’s findings on his research of water loss studies.

Chris Kaempfer distributed and reviewed a proposed Leak Elimination Program.

Director of Finance & Treasurer Rotzenberg reviewed his findings on water loss studies.

Board gave direction to staff to proceed with study of water loss. Staff will review water purchased by Oak Creek with test meters to ensure accuracy of billing meters, Kaempfer will provide a pilot program and Director Rotzenberg to receive more information on accounting (office) procedures.

**ST. MARTIN’S ROAD WATER  
MAIN EXTENSION UPDATE:**

Acting Manager Romeis reviewed the current status of these water main extension with the Board.

Chris Kaempfer reviewed short and long term solutions to connecting the 16-inch diameter transmission main on St. Martins Road.

**NEW BUSINESS  
PURCHASED WATER  
ADJUSTMENT APPROVAL FROM  
THE PSC:**

Director of Finance & Treasurer Rotzenberg reviewed the purchased water adjustment for the Board.

**ADJOURNMENT:**

Commissioner Bate moved to adjourn the meeting at 6:28 p.m. Seconded by Commissioner Peterson. Motion carried.

Respectfully submitted,

Shari Gilmeister  
Recording Secretary  
Board of Water Commissioners