

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin 53132
Thursday, June 28, 2012 @ 5:00 p.m.**

MINUTES

- I. The June 28, 2012 Police & Fire Commission Meeting was called to order at 5:00 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall.

Members present were Commissioners Donohoo, Lindner, Nelson, Maher-Johnson and Sass. Also in attendance were Human Resources Coordinator Zahn, Fire Chief Martins, Assistant Fire Chief Remington, Police Chief Oliva and Inspector Hahn.

- II. Approval of the Minutes from April 30th, 2012 and May 7th, 2012.

Motion by Commissioner Sass and seconded by Commissioner Maher-Johnson to approve the minutes as submitted. Motion Carried: Ayes – All.

- III. Promotion to Police Department Detective - Promotion of Police Officer Kevin Liermann. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the promotion of Police Officer Kevin Liermann to the position of City of Franklin Police Department Detective. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items

Motion by Commissioner Sass and seconded by Commissioner Lindner that Officer Kevin Liermann is hereby appointed to the position of City of Franklin Police Detective effective 7/2/2012. Said appointment is subject to a 1 year probationary period, commencing on the effective date of his appointment. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission approximately quarterly reports of his progress while on probation. Motion Carried: Ayes – All.

- IV. Discussion of Who Should Perform Psychological Assessments of New Police Patrol Officers and Firefighters/EMT's

Commissioner Nelson explained that Childs firm was selected by both Chief and himself. They are very happy with the report that was received so far.

No Action Was Taken.

- V. Report from the Public Policy Forum Concerning "Exploring Shared or Consolidated Fire Services in Southern Milwaukee County".

It was agreed that the Commission would have a separate meeting on this issue in July to be able to make a recommendation to Common Council.

- VI. Hiring Process for Police Patrol Officer – Process Update

Commissioner Donohoo gave an update on the Police interviewing process.

VII. Hiring Process for Firefighter/EMT's – Process Update

It was discussed that we will have two actual openings by August with another one anticipated in September. We believe we will be hiring 3 people from our hiring list.

VIII. Police and Fire Department Informational Items

The Fire Department presented their annual report. The Commission was also given a citizen letter regarding residency of police officers. The report was placed on file. No Action Was Necessary.

IX. Completion of Fire Department Probationary Period of Firefighter/EMT Eric Machajewski

Fire Chief Martins explained that Firefighter/EMT Machajewski was doing an excellent job and passed his probation on 6/1 12. No Action Needed.

X. Discussion of the Fire Department Battalion Chief Selection Process - The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) because it will consider promotion and performance evaluation data of one or more public employees over which it exercises responsibility. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Lindner and seconded by Commissioner Sass to go into closed session at 5:30 p.m. Upon roll call vote, Motion Carried: Ayes – All.

Motion by Commissioner Sass and seconded by Commissioner Nelson to return to open session at 5:51 p.m. Motion Carried: Ayes – All.

Commissioner Donohoo explained they discussed the topic in closed session. The Chief and Commissioner Donohoo will appear before Common Council on the subject and it was agreed that if asked the Commission has a consensus on several issues as discussed in closed session.

XI. Election of Commission Officers

Motion by Commissioner Sass and seconded by Commissioner Lindner to nominate Commissioner Donohoo for President and Commissioner Nelson as Vice-President/Secretary. Motion Carried: Ayes – All.

XII. Future Meeting Dates and Agenda Items

Firefighter interviews will be held approximately the first week in August. No future meetings were scheduled at this time.

XIII. Adjournment

Motion by Commissioner Sass and seconded by Commissioner Maher-Johnson to adjourn the Police & Fire Commission meeting at 5:54 p.m. Motion carried: Ayes-All.