

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL INSPECTION CONFERENCE ROOM
9229 W. Loomis Rd., Franklin, Wisconsin
Friday, July 26, 2018 @ 3:00 p.m.**

MINUTES

- I. The July 26, 2018 Police & Fire Commission Meeting was called to order at 3:00 p.m. by Commission President Donohoo in the Inspection Conference Room at Franklin City Hall. Members present were Commissioners Donohoo, Lenz, Lindner and Schnagl. Commissioner Sass was absent. Also in attendance was Police Chief Oliva and Human Resources Coordinator Zahn.

- II. Approval of the Minutes from the 6/1/2018 meeting.

Motion by Commissioner Lindner and seconded by Commissioner Schnagl to approve the minutes from 6/1/2018 as submitted. Motion Carried: Ayes – All.

- III. Completion of Probationary Period by Police Department Police Patrol Officer Mark Goers.

No Action Needed

- IV. Completion of Probationary Period by Police Department Sergeant Jason Fincel.

No Action Needed

- V. Completion of Probationary Period by Police Department Patrol Officer Ryannon Snow.

No Action Needed

- VI. Completion of Probationary Period by Police Department Captain Curtis Goens.

No Action Needed

- VII. Completion of Probationary Period by Police Department Sergeant Jeremy Fadness.

No Action Needed

- VIII. Hiring of Firefighter/EMT Alec Marquette and Zachary Menden from the February 2018 Firefighter/EMT Hiring Process pursuant to their conditional offers of employment.

Commission President Donohoo informed the group that he had approved the approval to hire Marquette and Menden and that they started employment on 6/18/2018. No further action needed.

- IX. Resignation of Police Officer Craig Wilson. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1) (f) to consider personal history of a specific person which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of a person referred to in such history. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Lindner and seconded by Commission Lenz to go into closed session at 3:33 p.m. Motion Carried: Ayes – All. The Commission reconvened into open session at 3:39 p.m. The Commission discussed the resignation of Officer Craig Wilson but no action was needed.

- X. June 2018 Police Patrol Hiring Process. The creation of an eligibility list and action on the expiration/completion of the hiring process.

Motion by Commissioner Schnagl and seconded by Commissioner Lenz that the eligibility list consists of 1 person, Sean Patyk. Motion Carried: Ayes – All.

Motion by Commissioner Lindner and seconded by Commission Lenz to close the June 2018 Hiring Process. Motion Carried: Ayes – All.

- XI. Hiring of Police Patrol Officer. The hiring/employment of Sean M. Patyk as a Police Department Police Patrol Officer from the June 2018 Police Patrol Officer Hiring Process.

Motion by Commissioner Lenz and seconded by Commissioner Lindner that Sean Patyk is hereby conditionally appointed to the position of City of Franklin Police Patrol Officer effective as of a date to be set by the Police Chief, that said appointment is subject to a 1 year introductory period commencing on the effective date of his appointment, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- XII. Police Department August 2018 Police Patrol Officer Hiring Process. The creation of an eligibility list.

Motion by Commissioner Schnagl and seconded by Commissioner Lindner that Commissioner Donohoo and HR Coordinator Zahn will prepare the 8/2018 process with ideas expressed at this meeting. (This includes requirements of either being an existing officer or having a 2 yr degree and starting the WI Academy by August 2018.) Motion Carried: Ayes – All.

- XIII. Possible November 2018 Referendum on additional fire and police department positions. Discussion only.

No Action Needed

- XIV. The Possible Creation of a Police Recruit Position. Discussion only.

No Action Needed

- XV. Police and Fire Department Informational Items

- XVI. Future Meeting Dates and Agenda Items.

- XVII. Adjournment.

Motion by Commissioner Schnagl and seconded by Commissioner Lenz to adjourn at 3:44 p.m. Motion Carried: Ayes – All.