

**CITY OF FRANKLIN
FINANCE SUB-COMMITTEE MEETING MINUTES
JULY 7, 2016**

- I. The July 7, 2016 Finance Sub-Committee Meeting was called to order at 6:08 p.m. in the Hearing Room of Franklin City Hall.

Present were Members Howard and Alderman Dandrea. Member Campbell was excused. Also present was Director of Finance & Treasurer Paul Rotzenberg.

- II. Citizen Comment Period: No citizen comments were made.

- III. Election of Chair

Motion made by Member Howard and seconded by Alderman Dandrea to nominate Alderman Dandrea as Chair of the Sub-Committee. Upon vote, Ayes-All, motion carried.

- IV. Summary of Request for Proposals for Auditing Services for 2016-2020 as Submitted 7/6/2016

Director of Finance & Treasurer Paul Rotzenberg distributed five responses to the Request for Proposals for Auditing Services.

- V. Review of Evaluation Forms for Auditing Services Request for Proposals

The Sub-Committee reviewed the evaluation form to be used in evaluating the request for proposals for auditing services. Director of Finance & Treasurer Paul Rotzenberg is to notify of the interview date of August 4, 2016.

- VI. Next Meeting Dates: July 21, 2016 to review Evaluation Forms
August 4, 2016 for interviews

- VII. Adjournment

Motion made by Alderman Dandrea and seconded by Member Howard to adjourn the July 7, 2016 Finance Committee Meeting at 6:26 p.m. Upon vote, Ayes-All, Motion carried.