

**CITY OF FRANKLIN  
PARKS COMMISSION MEETING  
MINUTES  
July 13, 2015**

Approved  
with changes  
August 10, 2015

**CALL TO ORDER**

- I. Chairman Dave Pautz called the July 13, 2015 regular meeting of the Parks Commission to order at 7:00 p.m. in the Hearing Room of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Chairman Pautz and Commissioners James Bartoszek, Anthony Megna, Philip Nickerson, and Mary Remington. City Engineer Glen Morrow, Superintendent of Public Works Jerry Schaefer and Planner II Orrin Sumwalt were also present. [The Alderperson has not been appointed as of this meeting.]

**CITIZEN COMMENT PERIOD**

- II. The citizen comment period was opened at 7:00 p.m. and closed at 7:01 p.m. One citizen came forward with comments regarding the need for pickleball courts.

**APPROVAL OF MINUTES**

Regular Meeting Minutes  
June 8, 2015

- III.  
A. Commissioner Megna moved and Commissioner Nickerson seconded approval of the minutes of the regular meeting held June 8, 2015 as presented. On voice vote, all voted 'aye'. Motion carried.

**UNFINISHED BUSINESS:**

Kayla's Krew playground project  
status update.

- IV.  
A. Planner II Sumwalt and City Engineer Morrow updated the Parks Commission on the progress to date of the Kayla's Krew Playground project at Franklin Woods Nature Center.

Motion by Commissioner Nickerson to limit use of the park area during construction of the Kayla's Krew playground equipment and buildings, and notice the restricted use in the City newsletter. Seconded by Commissioner Megna. On voice vote, all voted 'aye'. Motion carried.

Planner II Sumwalt mentioned the Environmental Commission would like to place a memorial plaque on a tree in Franklin Woods Nature Preserve to recognize the many years of service Sharon Kust offered to the city and the Environmental Commission. Commissioner Bartoszek moved that a memorial plaque for Sharon Kust of brass construction be placed in Franklin Woods Nature Center and directed the Superintendent of Public Works to work with the Environmental Commission or designees to install the plaque on a tree of their choice at the Franklin Woods Nature Center. The motion was seconded by Commissioner Nickerson. Chairmen Pautz added by reference that the request met all of the conditions established in the Park Commission naming criteria. On voice vote, all voted 'aye'. Motion carried.

2016 Budget. Parks Commission request for information on personnel additions, Capital Outlay Fund needs, Equipment Revolving fund needs, Street Improvement Fund needs and Major Capital Expenditures to be made with borrowed funds.

- B. Motion by Commissioner Nickerson to recommend to Common Council to pursue development of Planned Mini Park 5 on Outlot 4, Fairways of Franklin Addition No. 1 Subdivision (9660 South 35th Street). Seconded by Commissioner Remington. On voice vote, all voted 'aye'. Motion carried.

Motion by Commissioner Nickerson to remove Planned Mini Park No. 5 land acquisition from the 2016 Budget and add development of the park to either the 2015 or 2016 Development Fund. The elimination of this land acquisition is predicated on the proposed development of Planned Mini Park No. 5 on Outlot 4 in the Fairways of Franklin Addition No. 1 Subdivision. Seconded by Commissioner Remington. On voice vote, all voted 'aye'. Motion carried.

Commissioner Nickerson moved to recommend to Common Council to hire one additional full-time employee in the Department of Public Works dedicated to park maintenance. This request is being made due to expanded park assets over the last few years and the increasing reliance on DPW to service and maintain park assets. Commissioner Megna seconded the motion. Seconded by Commissioner Bartoszek. On voice vote, all voted 'aye'. Motion carried.

Motion by Commissioner Megna to recommend the Department of Public Works investigate the feasibility of building a pedestrian bridge over the creek feeding into Ernie Lake Park. Seconded by Commissioner Remington. On voice vote, all voted 'aye'. Motion carried,

2014 4th Quarter financial report-park spending and impact fees.

- C. Parks Commissioners reviewed the 2014 4th Quarter financial report regarding park spending and impact fees. Discussion only regarding lapsing of fees. No action needed, none taken.

Parks maintenance report.

- D. City Engineer Morrow reported on the status of various trail projects.

Superintendent of Public Works Schaefer presented the Parks maintenance report and indicated the renovation of the pavilion at Lions Legend Park I has been completed, repairs are being done on the Ken Windl Park play structure, and installation of equipment at Ernie Lake Park is scheduled.

Motion by Commissioner Nickerson to move the current play structure at Franklin Woods Nature Center to Christine Rathke Memorial Park (7700 South 68th Street). Seconded by Commissioner Megna. On voice vote, all voted 'aye'. Motion carried.

**NEW BUSINESS**

Request by Barbara Zaffiro, City of Franklin resident, for conversion of select City of Franklin tennis courts to "Pickle-ball" courts.

Signage for the Historical Society at Lions Legend Park.

Election of a Chair.

Election of a Vice-Chair.

Appointment of a Secretary by the Chairman.

**NEXT MEETING DATE**

**ADJOURNMENT**

**V.**

A. Commissioner Nickerson moved to approve the request of Barbara Zaffiro and directed the Superintendent of Public Works to install pickleball markings on the tennis courts at Ken Windl Park and Pleasant View Park, resulting in a total of 8 available pickleball courts. Commissioner Bartoszek seconded the motion. On voice vote, all voted 'aye'.

B. Motion by Commissioner Nickerson to place signs at Legend Drive and Schlueter Roads at appropriate locations to indicate the direction to historical site locations next to Lions Legend Park. Seconded by Commissioner Remington. On voice vote, all voted 'aye'. Motion carried.

C. Motion by Commissioner Bartoszek to reappoint Dave Pautz as Chairman of the Parks Commission. Commissioner Seconded by Commissioner Remington. Pautz accepted the nomination. On voice vote, all voted 'aye'. Motion carried.

D. Commissioner Bartoszek moved to reappoint Anthony Megna as Vice-Chair of the Parks Commission. Motion seconded by Commissioner Nickerson. Commissioner Megna accepted the nomination. On voice vote, all voted 'aye'. Motion carried.

E. Parks Commission Chairman Dave Pautz reappointed James Bartoszek as Secretary of the Parks Commission. Commissioner Bartoszek accepted the appointment.

**VI.** The next scheduled meeting of the Parks Commission is Monday, August 10, 2015 at 7:00 p.m.

**VII.** Commissioner Nickerson moved and Commissioner Megna seconded to adjourn the Parks Commission meeting of June 8, 2015 at 8:53 p.m. All voted 'aye', motion carried.