

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY INSPECTION CONFERENCE ROOM
9229 W. Loomis Road, Franklin, Wisconsin
July 22, 2015 @ 6:00 p.m.**

MINUTES

I. The July 22nd, 2015 Police & Fire Commission Meeting was called to order at 6:05 p.m. by Commission President Donohoo in the Inspection Conference Room at Franklin City Hall. Members present were Commissioners Donohoo, Lindner, and Sass. Commissioners Nelson and Maher-Johnson were excused. Also in attendance was Police Chief Oliva and Fire Chief Remington.

II. Approval of the Minutes from 5/7/2015 and 6/8/2015.

Commission President Donohoo stated that he would like to hold the approval of the minutes from 6/8/2015 to add more info.

Motion by Commissioner Lindner and seconded by Commissioner Sass to approve the 5/7/2015 minutes as written. Motion Carried: Ayes – All.

III. Completion of Probationary Period by Police Officer Brannodyn Mullikin.

No Action Needed

IV. Completion of Probationary Period by Firefighter/Paramedic Chad Foeckler.

No Action Needed

V. Battalion Chief Paul Rynders Earning Of A Bachelor of Science Degree.

No Action Needed

VI. Battalion Chief Patrick Hays Earning Of A Bachelor of Science Degree.

No Action Needed

VII. Fire Department Firefighter/EMT Hiring Process Update.

Fire Chief Remington explained that although we have an employee out long-term we do not know at this point whether he will be coming back or not. As such we will not yet start a hiring process. It was discussed that the approved process is already in place in the event that we need to start an applicant list.

VIII. Police Department Patrol Hiring Process Update - The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(f) to consider the medical history of specific persons. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

It was discussed that several applicants failed to pass 1 or more parts of their medical exam. The Department may allow them to retake the medical exam again and to remain on the eligibility list in the

event that we have additional openings for them. There is no guarantee that they will still be given an offer of employment as our current 4 openings may be filled with applicants from the new hiring list.

IX. Police and Fire Department Informational Items

No additional items were discussed.

- X. Hiring of Police Patrol Officers - The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of Police Patrol Officer candidates. Specific items to be discussed include the interviewing of numerous applicants and determining which applicants will be placed on an eligibility list for further consideration in the hiring process. The Commission may reconvene into open session at the same place thereafter to act on such matters discussed in the closed session as it deems appropriate and to continue the meeting agenda.

Motion by Commissioner Lindner and seconded by Commissioner Sass to go into closed session at 6:26 p.m. Upon Roll Call Vote – All Voted Aye.

The Commission returned to open session at 6:55 p.m. Commission President Donohoo explained they had interviewed the 4 candidates and all were very impressive.

Motion by Commissioner Sass and seconded by Commissioner Lindner that the eligibility list for our present police patrol process will consist of: Adam Graf, Scott Mueller, Michelle Leffler, and MacKenzie Koster. Motion Carried: Ayes – All.

XI. Commission Elections (held prior to the closed session above)

Motion by Commissioner Sass and seconded by Commissioner Lindner that Bob Donohoo remain as Commission President and that John Nelson remain as Vice President/Secretary. Motion Carried: Ayes – All.

XII. Future Meeting Dates and Agenda Items

It was discussed that an additional meeting will need to be scheduled in approximately 3 weeks to appoint the new officers once they have completed the medical requirements.

XIII. Adjournment

Motion by Commissioner Lindner and seconded by Commissioner Sass to adjourn the Police & Fire Commission meeting at 7:00 p.m. Motion carried: Ayes-All.