

CITY OF FRANKLIN
 BOARD OF WATER COMMISSIONERS
 JULY 15, 2014
 MEETING MINUTES

TIME AND PLACE OF MEETING:	Chairman Grobner called the regular meeting of the Franklin Board of Water Commissioners to order at 5:15 p.m., on July 15, 2014 at Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.
CITIZEN COMMENT AND CORRESPONDENCE:	Present at this regular meeting were Commissioners Grobner, Graef, Peterson and Schubilske. Also present were Acting Manager Romeis, Superintendent Roberts, Director of Finance & Treasurer Rotzenberg and Chris Kaempfer. Excused was Commissioner Bate.
MINUTES APPROVED:	None
VOUCHER LIST/FINANCIAL STATEMENTS:	Commissioner Graef moved to approve the minutes of the June 17, 2014 meeting. Seconded by Commissioner Peterson. Motion carried.
REPORTS ON WATER SYSTEM PERFORMANCE:	Commissioner Schubilske moved to approve the Vouchers for July, 2014 in the amount of \$106,206.32. Seconded by Commissioner Graef. Motion carried.
OLD BUSINESS	
WATER AND WASTEWATER UTILITY BUILDING UPDATE:	Acting Manager Romeis reported water system is performing quite well. Staff is very involved with the construction on S. 76 th Street and at the High School assuming the inspectors role. Kaempfer & Associates is continuing to work with staff on S. 27 th Street reconstruction preparation plans.
LEAK ELIMINATION PROGRAM (WATER LOSS STUDY)	Director of Finance & Treaurer Rotzenberg distributed and reviewed a report comparing water usage billing from 2 nd quarter 2014 vs. 2013.
FIELD STUDY PROPOSAL (KAEMPFER):	Acting Manager Romeis indicated he believes that a decision regarding the proposed Water and Wasterwater Utilty Building will be made at the August 5, 2014 Common Council meeting.
METER CERTIFICATION UPDATE:	Chris Kaempfer reviewed the 5 phases of a proposed Leak Elimination Pilot Program.
	Superintendent Roberts indicated the 3 flow control stations will be tested in early August.

OFFICE APPROACH TO THE
STUDY (ROTZENBERG):

Director of Finance & Treasurer Rotzenberg reported he is awaiting returned calls from references regarding the company who comes in and checks records. He will continue his efforts for contact.

Commissioner Graef moved to approve Task 1 of Kaempfer's Proposed Leak Elimination Program at a charge not to exceed \$12,000. Seconded by Commissioner Peterson. Motion carried

WATER SYSTEM REPAIRS ON
S. 76TH STREET UPDATE:

Acting Manager Romeis reported that more conflicts have been found, accounting for \$150,000+ more in costs.

WATER SYSTEM MODIFICATION
FOR THE RECONSTRUCTION OF
S. 27TH STREET:

Acting Manager Romeis reported that staff has spent a lot of time field surveying to identify modification expenses. Reconstruction to start in 2015.

NEW BUSINESS

PAYMENT OPTIONS FOR SEWER/
WATER BILLING (ROTZENBERG):

Director of Finance & Treasurer Rotzenberg informed Board that staff receive requests on a regular basis for online bill pay options.

Board directed Director of Finance & Treasurer Rotzenberg to look into different online payment options/services.

WATER SERVICE PLAN FOR THE
SOUTHWEST PORTION OF THE
CITY:

Acting Manager Romeis distributed a map of City's water mains to the southwest. Possible future development was discussed.

ADJOURNMENT:

Commissioner Peterson moved to adjourn the meeting at 7:02 p.m. Seconded by Commissioner Graef. Motion carried.

Respectfully submitted,

Shari Gilmeister
Recording Secretary
Board of Water Commissioners