

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, July 22, 2013 held in Franklin Public Library Sievert Room 9151 W. Loomis Rd. Franklin, WI

Called to order by President Dave Adam at 6:05.

Roll Call: Present: Dave Adam, Karen Wesener, Alderman Doug Schmidt, Mike Karolewicz, Tom Loew, Dennis McKnight and Diane Oleson. Absent- Dr. Steve Patz. Vacant position to be filled as soon as approved by Council.

Approval of the Minutes from June 24, 2013. Motion carried to accept minutes as corrected.

Committee Reports:

Finance Committee- Motion made by Tom Loew to approve the expenditure of \$11,087.65 for invoices and vouchers. Motion carried. In the Funds balance sheet it was noted that \$250.00 donation be moved from Money Market account to Donation Saving Account. City has made a request for items to be requested in capital budget be submitted for consideration by Council Finance Committee. Discussion held and D. Adams and D. McKnight to look into this matter.

Old Business- Motion made to correct By Laws under Article III, Section 7, 2nd paragraph to read “funds in his or her charge”. Motion carried.

City Matters- Alderman Doug Schmidt had no report at this time.

New Business: Mid-year review of materials budget. Discussion held and it was determined that expenditures are on target as compared to previous years.

Building and Grounds Committee- D. McKnight reported that the work on the air conditioning system was done.

Personnel Committee- no report at this time.

Friends Report- D. Oleson reported on upcoming books sales.

Foundation Report- D. McKnight reported that the Foundation is discussing changes in their link on the Library website.

Search Committee – Motion made and seconded to go into closed session to discuss the hiring of a new Library Director. In open session motion made to offer the Director position to Rachel Muchin Young. Motion carried.

Interim Director Report- Interim Director Jennifer Loeffel reported circulation is down and YTD ebook circulation is up. Also, the activity report was submitted and the library has been extremely busy with the Adult Summer Reading Program and the Children’s Summer programs which will be ending by August 2nd. She submitted memos explaining the MCFLS allocation of funds for 2014 and 2015 and one from the City Director of Finance regarding the new Financial Software System. She also presented a memo regarding the analysis of Sundry Contractor and Operating supplies budget items and a new organization chart for library personnel.

Director’s Report –it was noted that Jennifer Loeffel has been doing an outstanding job as Interim Director and it is much appreciated by all.

Next Meeting – August 26, 2013

Meeting adjourned at 7:40. Motion carried.