

**CITY OF FRANKLIN  
POLICE & FIRE COMMISSION MEETING  
FRANKLIN CITY HALL HEARING ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
Monday, July 15, 2013 @ 5:00 p.m.**

**MINUTES**

- I. The July 15, 2013 Police & Fire Commission Meeting was called to order at 5:00 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall. Members present were Commissioners Donohoo, Lindner, Maher-Johnson, Sass and Nelson. Fire Chief Remington, Battalion Chief Mayer, and Human Resources Coordinator Zahn were also in attendance.

- II. Approval of the Minutes from May 29, 2013.

Motion by Commissioner Sass and seconded by Commissioner Maher-Johnson to approve revised version of the minutes as written. Motion Carried: Ayes – All.

- III. Fire Department Chief Hiring Process - Information Only - The effective date of the appointment/hiring of Adam Remington was July 1, 2013.

No Action Taken

- IV. Promotion to Fire Department Assistant Chief - Promotion of Battalion Chief Ronald F. Mayer. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the promotion of Battalion Chief Ronald F. Mayer to the position of City of Franklin Fire Department Assistant Chief. The Commission will then reconvene into open session at the same place thereafter to act on matters discussed in the closed session as it deems appropriate and to continue the meeting.

Prior to going into closed session, Commission President Donohoo explained that they would discuss items IV, V, VI, and VII all in the same closed session. Motion by Commissioner Lindner and seconded by Commissioner Maher-Johnson to go into closed session at 5:04 p.m. Motion Carried: Ayes – All. Fire Chief Remington and Battalion Chief Mayer remained during the closed session. Upon unanimous vote the Commission returned to open session at 5:10 p.m.

Motion by Commissioner Sass and seconded by Commissioner Nelson that Ronald F. Mayer is hereby appointed to the position of City of Franklin Assistant Fire Chief effective 7/16/2013. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Fire Chief shall provide the Commission reports of his progress as required by the Commission. Motion Carried: Ayes – All.

- V. Promotion to Fire Department Battalion Chief - Promotion of Fire Lieutenant Paul M. Rynders. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the promotion of Fire Lieutenant Paul M. Rynders to the position of City of Franklin Fire Department Battalion Chief. The Commission will then reconvene into open session at the same place thereafter to act on matters discussed in the closed session as it deems appropriate and to continue the meeting agenda.

Motion by Commissioner Sass and seconded by Commissioner Maher-Johnson that Paul M. Rynders is appointed as Battalion Chief of the City of Franklin Fire Department effective 7/16/2013. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Fire Chief shall provide the Commission reports of his progress as required by the Commission. Motion Carried: Ayes – All.

- VI. Promotion to Fire Department Fire Lieutenant - Promotion of Firefighter/Paramedic Robert R. Manke. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the promotion of Firefighter/Paramedic Robert R. Manke to the position of City of Franklin Fire Department Fire Lieutenant. The Commission will then reconvene into open session at the same place thereafter to act on matters discussed in the closed session as it deems appropriate and to continue the meeting agenda.

Motion by Commissioner Sass and seconded by Commissioner Maher-Johnson that Robert R. Manke is appointed as Fire Lieutenant of the City of Franklin Fire Department effective 7/16/2013. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Fire Chief shall provide the Commission reports of his progress as required by the Commission. Motion Carried: Ayes – All.

- VII. Promotion to Fire Department Fire Lieutenant - Promotion of Firefighter/EMT Anthony Psichulis. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the promotion of Firefighter/EMT Anthony Psichulis to the position of City of Franklin Fire Department Fire Lieutenant. The Commission will then reconvene into open session at the same place thereafter to act on matters discussed in the closed session as it deems appropriate and to continue the meeting agenda.

Motion by Commissioner Sass and seconded by Commissioner Lindner that Anthony Psichulis is appointed as Fire Lieutenant of the City of Franklin Fire Department effective 7/16/2013. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Fire Chief shall provide the Commission reports of his progress as required by the Commission. Motion Carried: Ayes – All.

- VIII. Review of Probationary Performance Status of Fire Department personnel Derek W. Hyde, Robert M. Kutz, Dustin M. Lofy and Nicholas D. Zunker.

Fire Chief Remington, along with the Battalion Chiefs, provided information that all four new firefighters were doing well after approximately 6 months on the job. No action needed.

- IX. Commission Elections

Motion by Commissioner Sass and seconded by Commissioner Nelson to elect Commissioner Donohoo as Commission President. Motion Carried: Ayes – All.

Motion by Commissioner Donohoo and seconded by Commissioner Sass to elect Commissioner Nelson as Secretary/Vice President of the Commission. Motion Carried: Ayes – All.

- X. Police and Fire Department Informational Items.

No items discussed.

- XI. Future Meeting Dates and Agenda Items.

- XII. Adjournment

Motion by Commissioner Lindner and seconded by Commissioner Sass to adjourn the Police & Fire Commission meeting at 5:29 p.m. Motion carried: Ayes-All.