

**CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
July 15, 2013**

- I. The July 15th, 2013 Civil Service Sub-Committee Meeting was called to order at 6:00 p.m. by Chairperson Brunner in the Alderman's Room of City Hall.

Members present were Brunner, Green, Wikel, Barber and Alderman Dandrea. Human Resources Coordinator Zahn was also in attendance.

- II. Approval of the Minutes from May 20th, 2013.

Motion by Member Barber and seconded by Member Wikel to approve the minutes as written. Motion Carried: Ayes – All.

- III. a. Certification of an Internal Hiring List for the position of Administrative Clerk.

Motion by Member Wikel and seconded by Member Green to certify the three applicants on the internal hiring list. Motion Carried: Ayes – All.

- b. Certification of an Internal List for Dispatcher

Human Resource Coordinator Zahn explained there were no internal applicants so no action was needed on this item.

- c. Testing for Dispatcher Candidates

It was discussed that the department may be considering eliminating the current Dispatcher applicant testing. Motion by Member Barber and seconded by Member Wikel to move this item on to the Personnel Committee instead of the Civil Service sub-committee to discuss with the Police Chief. Motion Carried: Ayes – All.

- IV. Future Meeting Dates and Agenda Items

No future meeting dates are needed at this time.

- V. Adjournment

Motion by Member Green and seconded by Member Barber to adjourn at 6:23 p.m. Motion Carried: Ayes – All.