

**Minutes of the Franklin Public Library Board
July 23, 2012**

The regularly scheduled meeting of the Franklin Library Board of Trustees was held July 23, 2012 in the Sievert Room, 9151 West Loomis Road, Franklin, WI 53132. The meeting was called to order by President, Dave Adam at 6:02 pm.

Present: Dave Adam, Dennis McKnight, Karen Wesener, Tom Loew, Mike Karolewicz, Bonnie Martins, Alderman Doug Schmidt, Diane Oleson and Library Director, Barbara Roark. Excused- Dr. Steve Patz.

Public Comment: Herb Schauer came to observe.

Approval of Minutes from June 25, 2012: Moved to approve by D. Schmidt. Seconded by B. Martins. Motion carried.

Committee Reports

Finance Committee: Motion made by T. Loew to approve the payment of \$13,323.91 for invoices and vouchers. D. McKnight seconded. Motion carried. B. Roark explained that the budget year to date expenditures are at 50 percent. The 2013 budget talks tabled till the City report available. Suggestion made that a wish list be posted for interested patrons to make a donation of a subscription if desired.

Report from Alderman D. Schmidt on City matter: Alderman Schmidt reported that the City Personnel Committee discussed the position descriptions the Library Board recommended and made a recommendation for approval by the Council.

New Business:

Building and Grounds Committee: D. McKnight reported that the front steps of the Library have been done for a cost of \$200. Approximately 12 yards of soil is needed to fill in around the sidewalk areas. Eagle Scout Austin Hamlin and the City Building Inspector are still working on the plans for the Pergola on the Library patio. B. Roark is checking on the mud jacking of an area of the patio. Decision on carpeting and foyer tile tabled.

Personnel Committee: Youth Librarian Keri Miller sent memo regarding a change of her status to 24 hours when she returns from maternity leave. Discussion held regarding filling the vacant hours. Personnel Committee will meet on this matter. They will also review the Director's evaluation and report to the Board in September.

Friends of the Library: D. Oleson reported that the Book Sale will be held as usual on the Thursday thru Sunday after Labor Day. Also the Children's Rummage sale will be held in September. These events are the biggest money raisers for the Friends.

President's Report: D. Adam reported the Space Planning Committee has been meeting for approximately 9 months. A mock up of the library layout was done and presented at the Foundation Gala. It has been on display in the library and asks for suggestions regarding the proposed layout. The Committee has contacted UWM and several firms and a work sheet has been submitted by EUA for their fees. Discussion was held and it was determined that matter will be referred back to Space Planning Committee for a "Design to Build" for estimates.

The library policy on "Material Weeding" was presented and discussed.

Director's Report: Library Director B. Roark reported that circulation is down. A new security system is being installed at this time . There is a problem with DVD's being stolen as they don't set off an alarm if they are not in the case. It was suggested that a police report be filled and other solutions be sought for this problem. The maintenance personnel problem is being worked out with the City. Director's activities for the month included her attendance at several committee meetings and programs as well as working on the summer reading programs, the maintenance schedule and the Eagle Scout Pergola project.

Upcoming events include several children and teen events including the end of the Summer Reading Program, the National Night Out and Back to School Day.

Please refer to Library calendar for complete listings of programs and events.

Next Meeting Date: Monday, August 27, 2012

Adjournment: Motion by D. Oleson. Seconded by M. Karolewicz. Motion carried.