

**CITY OF FRANKLIN  
FINANCE COMMITTEE MEETING MINUTES  
July 31, 2012**

- I. The July 31, 2012 Finance Committee Meeting was called to order at 6:00 p.m. in the Hearing Room of Franklin City Hall.

Present were Members Mineard, Martens, Campbell, Alderman Solomon, and Alderman Skowronski. Member Ciche was excused. Alderman Taylor was absent. Also present were Director of Finance & Treasurer Cal Patterson, Director of Administration Mark Luberda, and Deputy Finance Director Paul Rotzenberg.

- II. Citizen Comment Period: No citizen comments were made.

- III. Introduction of New Members & Recognition of Past Members

The new Committee members were introduced and each gave a brief summary of their personal biographies. Director of Finance & Treasurer Cal Patterson is to send a letter to former members Linda Bowe, Tino Arvanetes, and Dennis Kust thanking them for their many years of service.

- IV. Election of Chair & Vice Chair

Motion made by Alderman Skowronski and seconded by Member Campbell to defer this item to the next Finance Committee meeting. Upon vote, Ayes-All, Motion carried.

- V. Approval of the February 28, 2012 Meeting Minutes

Motion made by Member Mineard and seconded by Member Martens to approve the February 28, 2012 Meeting Minutes as submitted. Upon vote, Ayes-All, Motion carried.

- VI. Exploring Shared or Consolidated Fire Services in Southern Milwaukee County.

Director of Administration Mark Luberda and Fire Chief James Martins presented this item to the Committee, summarizing the report and the Public Policy Forum, the group that prepared the report. Discussion was held.

Members were asked to submit their concerns/priorities of the report to staff in order to bring back to the next Finance Committee meeting for discussion and possible recommendation.

- VII. Fire Department First & Second Quarter Overtime Report

Fire Chief James Martins presented this Overtime Report to the Committee.

Director of Finance & Treasurer Cal Patterson noted that budget adjustments would be needed down the road regarding the Overtime Report.

Informational item only, no action taken.

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### VIII. 6-Month 2012 Financial Report

Director of Finance & Treasurer Cal Patterson presented this item. Informational item only – no action taken.

### IX. 2012 Budget Adjustments

Deputy Finance Director Paul Rotzenberg presented this item to the Committee explaining the items/information detailed in the “2012 Second Quarter Budget Amendment Recommendations” memo dated July 25, 2012.

Motion made by Alderman Skowronski and seconded by Member Campbell to recommend to the Common Council approval of the 2012 budget adjustments as presented. Upon vote, Ayes-All, Motion carried.

### X. Report on 2011 Impact Fees

Director of Finance & Treasurer Cal Patterson presented this item to the Committee, summarizing the details within his “2011 Annual Report on Impact Fees” memo to the Finance Committee dated May 16, 2012. Informational item only, no action taken.

### XI. Annual Status Report on Self-Funded Group Health & Dental Program

Director of Finance & Treasurer Cal Patterson presented this item to the Committee. Informational item only – no action taken.

### XII. Equipment Replacement Fund Annual Report

Deputy Finance Director Paul Rotzenberg presented this item to the Committee. Informational item only – no action taken.

### XIII. Capital Improvement Fund – Funding Availability

Deputy Finance Director Paul Rotzenberg presented this item to the Committee. Discussion was held. Alderman Solomon noted that the Trail/Pleasant View project will need to transfer fund balance (50% funding in 2012).

Informational item only – no action taken.

### XIV. Ryan Creek Interceptor Financial Update

Director of Finance & Treasurer Cal Patterson presented this item to the Committee. Informational item only – no action taken.

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### **XV. Council Actions**

Chairman Solomon updated the Finance Committee on the most recent Common Council actions pertaining to the Finance Committee. It was noted that the Common Council has changed the budget process whereby the budget presentation will not go to the Finance Committee. The Common Council will handle the budget.

### **XVI. Discussion of Future Topics for Finance Committee Consideration** **-Review of Investment Policy & 2011 Results for DPW Pension Plan**

**XVII. Next Meeting Date: August 28, 2012 at 6 p.m.**

### **XVIII. Adjournment**

Motion made by Member Campbell and seconded by Alderman Skowronski to adjourn the July 31, 2012 Finance Committee Meeting at 8:25 p.m. Upon vote, Ayes-All, Motion carried.