CITY OF FRANKLIN
TECHNOLOGY COMMISSION MEETING MINUTES
JULY 27, 2011

I.   The July 27, 2011 Technology Commission Meeting was called to order at 6:15 p.m. by Chairman Meade in the Hearing Room of Franklin City Hall. Director of Administration Luberda took roll call; a quorum was present.

        Members present were Meade, Strowig, Herman, Alderman Olson, Giza, and Surana. Members Kaufman, Webler, Galusha, and Kane were excused. Also in attendance were Director of Administration Mark Luberda and Dennis McDonald of Heartland Business Systems.

        Chairman Meade introduced and welcomed new member Jon Giza to the Commission. Each Commission member provided a brief introduction of himself.

II.   Citizen Comment Period – No citizen comments were made.

III.   Review and approval of the April 27, 2011 Meeting Minutes.

        Motion made by Member Strowig and seconded by Member Herman to approve the April 27, 2011 meeting minutes as submitted. Upon vote, Ayes-All, motion carried.

IV.   2012 IT Capital Budget Overview

        Director of Administration Mark Luberda and Dennis McDonald of Heartland Business Systems (HBS) discussed the "2012 Budget and Projects" handout that showed the breakdown of projects and costs for the 2012 fiscal year for IT infrastructure. Detailed discussion was held. Commission members agreed that the expenditures were reasonable and appropriately prioritized.

        Document was received and filed with no objections by the Commission.

V.   Technical Issues Review

        a.   Remote HelpDesk Software (Dameware)

                Dennis McDonald and members discussed the effectiveness that can be gained from such software.

                Motion made by Alderman Olson and seconded by Member Giza to recommend purchasing the Remote HelpDesk Software. Upon vote, Ayes-All, motion carried.

        b.   Microsoft TechNet Subscription

            Dennis McDonald and members discussed the effectiveness that can be gained from such a service.

            Motion made by Member Strowig and seconded by Member Surana to recommend purchasing the Microsoft TechNet Subscription and to budget for it each year thereafter. Upon vote, Ayes-All, motion carried.

VI.   Data Linking of GIS Databases

Director of Administration Luberda requested to lay this item over to the next meeting. Chairman Meade indicated that without objection this item would be laid over.

VII.   Director's Report on IT Operations (No Action Required)

Director of Administration Luberda reported that he was using the Department's operating budget to pursue limited tests of operations and systems. For example, two items in the Capital Budget, City Hall Wireless Access and Thin Client Implementation, stemmed from buying a router and two thin clients at different times for use and testing this year so that broader applications could be considered. By consensus, members concurred that this was an appropriate development strategy.

VIII.   Future Agenda Items

-Implementation of Audio on Website
-Live Audio Streaming of Common Council Meetings
-Email Retention Policy

IX.   Next Meeting Date and Time – August 24, 2011 at 6 p.m.

X.   Adjournment

Motion made by Alderman Olson and seconded by Member Herman to adjourn the July 27, 2011 Technology Commission Meeting at 7:35 p.m. Upon vote, Ayes-All, motion carried.