

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL, HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
Thursday, July 15, 2010 – 11:30 a.m.**

MINUTES

- I. The July 15, 2010 Police & Fire Commission Meeting was called to order at 11:30 a.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall.

Members present were Commissioners Donohoo, Bartels, and Maher-Johnson. Commissioners Sass and Omernik were excused.

- II. Approval of Minutes from June 15, 2010.

Motion by Commissioner Bartels and seconded by Commissioner Maher-Johnson to approve minutes from June 15th, 2010 with modification requested by President Donohoo. Motion Carried: Ayes - All.

- III. The Recording of Meetings when Dana Zahn is not present.

Commissioner Donohoo explained there have been problems on several occasions with the tape when HR Coordinator Zahn was not present. He requested that from now on in the absence of Zahn that the Commission Secretary, currently Commissioner Bartels, will be in charge of running the tape player. No formal action was needed.

- IV. An Update on the Hiring of Eric Phillips as a Police Patrol Officer.

It was commented that when Officer Phillips was approved for hire that a start date had not been determined. The Commission was informed that Officer Phillips started on 7/9/2010. No formal action was taken.

- V. The Withdrawal of Mike Visauer as a Candidate for Promotion to Fire Department Paramedic Lieutenant. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider the withdrawal of Mike Visauer as a candidate for promotion to Fire Department Paramedic Lieutenant. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Commissioner Donohoo explained to Mike Visauer and his attorney, Noah Reinstein, that we could either discuss this issue in open or closed session. They both stated that open session was fine.

Motion by Commissioner Maher-Johnson and seconded by Commissioner Bartels to reaffirm the position that was made on June 15th. A special emphasis was made that it had nothing to do with his performance. Motion Carried: Ayes – All.

- VI. The Promotion to Fire Department Paramedic Lieutenant – Promotion of Paul Guilbert III. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider the promotion of Paul Guilbert III. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items

Motion by Commissioner Bartels and seconded by Commissioner Maher-Johnson to go into closed session at 12:10 p.m. Motion Carried: Ayes – All. Upon a unanimous vote the Commission returned to open session at 12:25 p.m.

Commission President Donohoo explained that in closed session the Chief and Assistant Chief had explained the required qualifications and the process of promotion for the Paramedic Lieutenant position. The Chief had submitted a letter submitting the name of Paul Guilbert III for promotion to Paramedic Lieutenant.

Motion by Commissioner Maher-Johnson and seconded by Commissioner Bartels that Paul Guilbert III is hereby appointed to the position of City of Franklin Paramedic Lieutenant effective 7/19/2010. Said appointment is subject to a 1 year probationary period. The 1 year probationary period will expire at the end of 1 year unless extended by the Commission and finally that the Fire Chief shall provide approximately quarterly progress reports of Paul Guilbert III to the Commission. Motion Carried: Ayes – All.

VII. Future Agenda Items

Nothing mentioned

VIII. Future Meeting Dates and Times

Nothing scheduled at this time.

IX. Adjournment

Motion by Commissioner Bartels and seconded by Commissioner Maher-Johnson to adjourn the Police & Fire Commission meeting at 12:28 p.m. Motion carried: Ayes-All.