

**Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Room, 9151 W. Loomis Rd. Franklin, WI on Monday, January 25, 2016**

Meeting called to order by President, Dennis McKnight at 6:00 p.m.

**Roll Call:** Present – Dennis McKnight, Alderman Doug Schmidt (arrived at 6:08), Karen Wesener, Mike Karolewicz, Tim Solomon, Diane Oleson, Bob Donohoo, Dr. Steve Patz. Tom Loew – excused. Others present – Rachel Muchin Young.

**Public Comment/Visitors:** There were 20 visitors. Several spoke during the public comment session.

**Correspondence:** Rachel read thank you letters from St. Martin of Tours School and Cudahy Schools regarding donations of children's books.

**Approval of Minutes from meeting of December 28, 2015:** Motion by Tim, second by Doug to approve minutes with an addition to the Directors Report section. The third sentence should read: In one week 565 clients connected **to our Wi-Fi hub** using a mobile device. Motion approved.

**COMMITTEE REPORTS:**

**Finance** – Tim Solomon gave the report in the absence of Tom. Motion by Bob, second by Diane to approve invoices in the amount of \$6,668.26 for the month of December, 2015. Motion approved. Motion by Diane, second by Steve to approve invoices in the amount of \$17,829.86 for the month of January, 2016. Motion approved. Motion by Tim, seconded by Steve to approve the Treasurer report. Motion approved.

**City Matters** – Doug reported that the public hearing regarding the Rock Complex expansion proposal had a mostly positive response from the approximately 200 people in attendance.

**President** – Dennis reminded everyone of the Great Decisions series beginning in February.

**Director** – Circulation for 2015 increased by more than 9,000 over the previous year. Physical items plus E-circulation items amounted to nearly 500,000 for 2015. Well over half of those were done with self-check.

**Friends** – Nothing to report, no meeting held.

**Foundation** – The Great Decisions series begins in February, a mystery dinner is planned for October and an art project/auction – decorate a kite – is planned for late spring/summer.

**Building and Grounds** – Diane reported that the boxes of books being stored in the back hallway are a violation of fire code and must be removed promptly. Space is needed to store boxes while we await periodic pick up.

**Personnel** – Nothing to report.

**Strategic Plan & Capital Projects** – Mike reported that a calculator link – What is the library Worth to You – has been added to the website. Individuals can get a dollar value for the magazines, books, etc that they borrow from the Library.

**Other Business:**

- **Election of 2016 Officers:** Mike Karolewicz was nominated for President; there were no other nominations. Motion by Diane, second by Tim to elect Mike as President. Motion carried. Tim Solomon was nominated for Vice President; there were no other nominations. Motion by Diane, second by Karen to elect Tim as Vice President. Motion carried. Karen Wesener was nominated as Secretary; there were no other nominations. Motion by Diane, second by Steve to elect Karen as Secretary. Motion carried. Tom Lowe was nominated as Treasurer; there were no other nominations. Motion by Diane, second by Steve to elect Tom as Treasurer. Motion carried.
- **Relationship between Board of Trustees and Friends Group:** Meeting is Tuesday, February 16, 2016. The president – Mike – will run the meeting. The meeting agenda will be sent to all Trustees.

- **Status of upcoming initiatives:** Children’s desk – preliminary work is beginning, installation should be on February 12. MakerSpace – items continue to arrive and some activities have begun.
- **Patron Database for Marketing:** Motion by Doug, second by Steve to accept the policy ‘Use of Patron Database for Marketing Purposes’ (attachment F). Motion carried. An opt-out option will be provided.

**New Business:**

- **Budget amendment to move funds:** Motion by Steve, second by Bob to move \$10,000 from GL#15-0511-5816 to GL#15-0511-5393. Motion approved by roll call vote.
- **Budget amendment to move funds:** Motion by Steve, second by Doug to move \$20,000 from GL#16-0511-5816 to GL#16-0511-5393. Motion approved by roll call vote.

**Next regular Trustee meeting is Monday, February 22, 2016, 6:00 p.m. in the Sievert Room.**

**Friends and Trustee Committee Meeting is Tuesday, February 16, 2016, 6:00 p.m.**

**Motion by Diane, second by Mike to adjourn meeting. Motion approved. Meeting adjourned at 7:55 p.m.**