

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., January 19, 2015**

MINUTES

- I. The January 19, 2015 Personnel Committee Meeting was called to order at 6:01 p.m. by Vice-Chair Wikel in the Hearing Room at City Hall. Members present were Wikel, Barber, Sakwinski, Alderman Schmidt, Alderman Dandrea, and Alderman Mayer. Members Brunner, Sheehan, and Wandtke were excused. Also in attendance were Director of Administration Luberda and Human Resources Coordinator Zahn.

- II. Citizen comment period

There were no citizen comments.

- III. Welcome to our New Member – Linda Wandtke

New Member Linda Wandtke was unavailable for the meeting and thus wasn't introduced/welcome.

- IV. Approval of Minutes of 11/17/2014.

Motion by Member Barber and seconded by Alderman Mayer to approve the minutes from 11/17/2014 as amended. Motion Carried: Ayes – All.

- V. Amendment to the City of Franklin Defined Contribution Retirement Plan to Change the Loan Provisions

Motion by Member Barber and seconded by Alderman Mayer to recommend to the Common Council that the loan provision of the City of Franklin Defined Contribution Pension Plan be amended to strike the limitation of only one loan in any 12-month period and to modify the provision to allow for no more than two loans at any one time. Motion Carried: Ayes – All.

- VI. Preliminary Draft of the Deferred Compensation Plan Wrap-Around Document

Motion by Alderman Dandrea and seconded by Alderman Mayer to receive and file the Preliminary Draft. Motion Carried: Ayes – All.

- VII. Staffing Report

No Action Needed.

- VIII. Next Meeting Date

The next regularly scheduled meeting would be 2/16/2015. Director of Administration Luberda commented that we may need an additional or earlier meeting in February to meet with the Classification and Compensation Vendor to discuss the City's compensation philosophy, etc. Alderman Dandrea suggested doing this presentation/discussion at the Committee of the Whole meeting to allow for more discussion vs. scheduling this at a regular Common Council meeting.

IX. Adjournment

Motion by Alderman Schmidt and seconded by Member Sakwinski to adjourn the Personnel Committee meeting at 6:28 p.m. Motion carried: Ayes-All.