

**CITY OF FRANKLIN  
BOARD OF HEALTH MEETING  
MINUTES  
January 12, 2015**

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| I. Call To Order   | Dr. Wengelewski called the Board of Health meeting to order at 7:00 p.m. on Monday, January 12, 2015 in the Health Wing of Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.   |
| II. Roll Call  | Present: Dr. Kris Barnekow; Marilyn Bolton, R.D.; Robert Fedran, Renee Fuller; Patricia Nissen, RN., Ald. Janet Evans; Dr. Henry Wengelewski DDS, Health Officer William Wucherer.<br>Excused: Dr. John Palese, M.D.   |
| III. Approval of 12/8/14 minutes   | Ald. Janet Evans made a motion to approve the minutes from the BOH meeting for 12/8/14 and Robert Fedran seconded the motion. The motion was carried unanimously.  |
| IV. Citizen Comment Period   | None   |
| V. Unfinished Business   | None   |
| VI. New Business   |  |
| A. <b>Assessment</b>   |  |
| 1. Milwaukee County Communicable Disease (SurvNet) and Franklin Communicable Disease Reports | A copy of the WI Dept of Health Services (DHS) and Franklin communicable disease reports were distributed for review at the BOH meeting. The FHD received 43 communicable disease referrals including 31 influenza associated hospitalizations in December. Two social service referrals were also received in December. |
| 2. WI Bureau of Communicable Disease Respiratory Virus Surveillance Report                   | A copy of the report was distributed for review. Influenza-like illness is widespread in WI including the Southeast. The FHD outreached to local nursing home and CBRFs regarding influenza vaccine and Tamiflu® availability as well as infection control standards related to prevention of influenza.                 |
| 3. Ebola Virus Update  | A copy of the update was distributed for review. No Ebola cases have been identified in the State of WI. The WI Department of Health Services continues to take the lead on surveillance.  |
| 4. Immunization Checkpoint Report (2014-2015 School Year)                                    | A copy of the report was distributed for review. 97% of students meet or exceed the minimum vaccine requirements. Use of waivers, particularly personal belief waivers (2.6%) is of concern.   |
| B. <b>Policy Development</b>   |  |
| C. <b>Assurance</b>  |  |
| 1. Draft of Retail Food Establishment Application  | A copy of the draft application was distributed for review. Copies will be printed and ready for the next licensing cycle.   |

- VII. **Program/Speaker**
1. Health Literacy – Dr. Kris Barnekow  
Dr. Kris Barnekow, spoke on Health Literacy. She outlined general principles for communicating basic health information to individuals. These principles provide the basis for making health decisions. The BOH members discussed the application of said principles using a recent city newsletter insert about current paramedic studies.
- VIII. Announcements/  
Correspondence/  
Articles
- A. **Announcements**
1. DHS.WISCONSIN.GOV Department of Health Services Announces New Website  
A copy of the announcement was distributed for review.
- B. **Correspondence** None
- C. **Articles**
1. “Raw Milk Case Released” – [MJS 12/19/14]  
A copy of the article was distributed for review.
  2. “Adult Smoking in Wisconsin Hits Record Low” – [DHS Press Release 12/8/14]  
A copy of the article was distributed for review.
- IX. Adjournment  
A motion to adjourn the BOH meetings was made by Ald. Janet Evans and seconded by Robert Fedran. It was carried unanimously. The meeting was adjourned at 8:15 p.m.

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William M. Wucherer, RN, BSN  
Board of Health Secretary