

Approved February 21, 2011

**CITY OF FRANKLIN  
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES  
January 24, 2011**

- I. The January 24, 2011 Civil Service Sub-Committee Meeting was called to order at 5:15 p.m. by Chairperson Brunner in the Alderman's Room of City Hall.

Members present were Brunner, Wikel, Barber, and Green. Alderman Olson was absent. Human Resource Coordinator Zahn was also in attendance.

- II. Approval of Minutes from January 4, 2011 and from September 20, 2010.

Motion by Member Barber and seconded by Member Green to approve the minutes from September 20, 2010. Motion Carried: Ayes – All.

Motion by Member Barber and seconded by Member Wikel to approve the minutes from January 4, 2011. Motion Carried: Ayes – All.

- III. Certification of a Transfer/Promotional List for the position of Engineering Tech I

Motion by Member Wikel and seconded by Member Green to certify the one applicant that scored an 83% on the exam. Motion Carried: Ayes – All.

- III. Future Business

Future business will include certification of a Library Assistant listing (position is currently posted) and possibly an external Engineering Tech I list. In addition, although the current exam will be used for external Engineering Tech I candidates, it was discussed that the department may want to add additional questions in the future.

- IV. Future Meeting Dates and Times

No Action Taken

- V. Adjournment

Motion by Member Barber and seconded by Member Wikel to adjourn the January 24, 2011 Civil Service Sub-Committee Meeting at 5:32 p.m. Motion carried: Ayes-All.