

Approved 4/19/10

**CITY OF FRANKLIN  
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES  
January 18, 2010**

- I. The January 18, 2010 Civil Service Sub-Committee Meeting was called to order at 7:20 p.m. by Chairman Brunner in the Alderman's Room of City Hall.

Members present were Brunner, Wikel, and Barber. Alderman Olson and Member Green were excused. Human Resource Coordinator Zahn was also in attendance.

- II. Certification of a Promotion List for Sewer & Water Operator I

It was explained by Human Resource Coordinator Zahn that we had five internal applicants for the position. Both the job description and the labor agreement require that the successful applicant have a CDL license. One applicant did not possess a CDL. The job description requires the person to have a State Water Operator license. No current employee has such license. It was explained that in the past we have allowed an employee to obtain a promotion with the understanding that they are required to obtain the State license within 6 months in the position.

Motion by Member Wikel and seconded by Member Barber to approve the list of 4 applicants on the promotional list. Motion carried: Ayes- All.

- III. Future Business and Meetings

It was explained that we would be needing several meetings in the near future due to having to fill the Sewer & Water Technician position of whichever employee is promoted to the Operator I position. In addition, there is an Engineering Tech II exam being developed that will need certification.

No Action Taken

- IV. Adjournment

Motion by Member Wikel and seconded by Member Barber to adjourn the January 18, 2010 Civil Service Sub-Committee Meeting at 7:30 p.m. Motion carried: Ayes-All.