

**CITY OF FRANKLIN
PARKS COMMISSION MEETING
MINUTES
February 8, 2016**

Approved
March 28, 2016

CALL TO ORDER

- I. Chairman Dave Pautz called the February 8, 2016 regular meeting of the Parks Commission to order at 7:01 p.m. in the Hearing Room Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Chairman Pautz, Commissioners Bartoszek, Megna, Nickerson, Remington, Johnson and Alderwoman Mayer. Superintendent of Public Works Jerry Schaefer and Associate Planner Orrin Sumwalt were also present. Mayor Olson and Director of Administration Mark Luberdia were in attendance.

CITIZEN COMMENT PERIOD

- II. The citizen comment period was opened at 7:01 p.m. and closed at 7:05 p.m. One citizen came forward with comments regarding a potential boy scout project at Franklin Woods and a donation to the City from Kayla's Krew for the maintenance/operation of Kayla's Playground.

APPROVAL OF MINUTES

Regular Meeting Minutes
January 11, 2016

- III.
A. Commissioner Nickerson moved and Commissioner Remington seconded approval of the minutes of the regular meeting held January 11, 2016 as presented. On voice vote, all voted 'aye'. Motion carried.

UNFINISHED BUSINESS:

Parks maintenance report.

- IV.
A. New signs for Franklin Woods/ Kayla's Playground were on display. Old signs may have to be replaced. Sidewalks, brick pavers and parking lot at Franklin Woods to be completed when weather and time permits. No action taken.

Alderwoman Mayer moved to take item V.F. Summary of Park Impact Fee Availability, December 31, 2015 out of order. Seconded by Commissioner Nickerson. On voice vote, all voted 'aye'. Motion carried.

NEW BUSINESS

Inventory of the City's Park signage.

- V.
A. Commissioners will independently review websites for the National and State Park and Recreations Associations for examples of park signage standards. No action taken.

Review and recommendation to the Common Council regarding "Regulations governing parks." from §183-48 A. ["All City parks are open to the public daily between the hours of 9:00 a.m. and 9:00 p.m. and shall be closed at all other times unless other hours are authorized under a park permit."] of the Municipal Code.

- B. Commissioner Johnson moved to recommend to the Common Council to amend §183-48 A. of the Municipal Code "Regulations Governing Parks," to change park hours by replacing the words "between the hours of 9:00 a.m. and 9:00 p.m." with "from dawn to dusk." Seconded by Commissioner Nickerson. All voted 'aye'. Motion carried.

Review of the City's Park Permit applications.

C. Commissioner Johnson moved to amend the title of the City's Park Permit Applications by replacing, "Park" with "Pavilion" and to edit the permit rules on the back of the Applications to change "Park" to "Pavilion" where applicable. Seconded by Commissioner Bartoszek. On voice vote, all voted 'aye'. Motion carried.

Creation of a Park Permit for rental of the pavilion at Franklin Woods Nature Center Special Park located at 3723 West Puetz Road.

D. Commissioner Nickerson moved to approve the Application for the rental of the pavilion at Franklin Woods Nature Center located at 3723 West Puetz Road, subject to amending the title by replacing "Park" with "Pavilion" and editing the permit rules on the back of the Application to change "Park" to "Pavilion" where applicable. Seconded by Commissioner Megna. On voice vote, all voted 'aye'. Motion carried.

Review and recommendation to the Common Council regarding the design of a pavilion for Pleasant View Neighborhood Park located at 4620 West Evergreen Street

E. No action taken.

Summary of Park Impact Fee Availability, December 31, 2015

F. Director of Administration, Mark Luberda gave a brief presentation regarding the financial reports provided in the park packets. No action taken.

NEXT MEETING DATE

VI. The next regularly scheduled meeting of the Parks Commission is Wednesday, March 16, 2016 at 7:00 p.m.

ADJOURNMENT

VII. Alderwoman Mayer moved and Commissioner Nickerson seconded to adjourn the Parks Commission meeting of February 8, 2016 at 9:03 p.m. All voted 'aye'. Motion carried.