

**CITY OF FRANKLIN  
FINANCE COMMITTEE MEETING MINUTES  
February 24, 2015**

- I. The February 24, 2015 Finance Committee Meeting was called to order at 6:04 p.m. in the Hearing Room of Franklin City Hall.

Present were Members Mineard, Howard, Campbell, Ciche (arrived at 6:05 p.m.), Alderman Dandrea (arrived at 6:06 p.m.), and Alderman Evans. Alderman Susanne Mayer was absent. Also present was Director of Finance & Treasurer Paul Rotzenberg.

- II. Citizen Comment Period: No citizens were present.

- III. Approval of the January 27, 2015 Regular Meeting Minutes

Motion made by Member Campbell and seconded by Alderwoman Evans to approve the January 27, 2015 regular meeting minutes as submitted. Upon vote, Ayes-All, Motion carried.

- IV. Review of Proposed 2015 Sewer User Charge Rates

Director of Finance & Treasurer Paul Rotzenberg presented this item to the Committee. Discussion was held.

Motion made by Member Ciche and seconded by Member Howard to recommend to the Common Council approval of the proposed 2015 sewer user rates, effective January 1, 2015. Upon vote, Ayes-All, Motion carried.

- V. 2014 Budget Encumbrances

Director of Finance & Treasurer Paul Rotzenberg presented this item to the Committee.

Motion made by Member Ciche and seconded by Member Mineard to approve the 2014 budget encumbrances as revised/presented to the Committee and to recommend to the Common Council adoption of "Ordinance No. 2015-\_\_\_\_, An Ordinance to Amend Ordinance 2014-2152, an Ordinance Adopting the 2015 Annual Budgets for the General Fund, Capital Outlay Fund, Capital Improvement Fund and Sewer Fund, for the City of Franklin for Fiscal Year 2015 to Approve Budget Encumbrances from the 2014 Budget to the 2015 Budget". Upon vote, Ayes-All, Motion carried.

- VI. Carryover Budget for 2014-2015

Director of Finance & Treasurer Paul Rotzenberg presented this item to the Committee.

Motion made by Member Ciche and seconded by Alderwoman Evans to recommend to the Common Council adoption of "Ordinance No. 2015-\_\_\_\_, An Ordinance to Amend Ordinance 2014-2152, an Ordinance Adopting the 2015 Annual Budgets for the Capital Outlay Fund for the City of Franklin for Fiscal Year 2015 to Approve Budget Amendments to the 2015 Budget". Upon vote, Ayes-All, Motion carried.

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### **VII. 2014 Budget Amendments – Department Overages**

Director of Finance & Treasurer Paul Rotzenberg presented and reviewed this item with the Committee. Discussion was held. Alderman Dandrea noted that the Finance Committee should approach the Common Council earlier in the year to address department overages.

Motion made by Member Ciche and seconded by Member Campbell to recommend to the Common Council adoption of “Ordinance No. 2015-\_\_\_\_, An Ordinance to Amend Ordinance 2013-2120, an Ordinance Adopting the 2014 Annual Budgets for the General Fund for the City of Franklin for Fiscal Year 2014 to Approve Budget Amendments to the 2014 Budget” as amended to add the Municipal Building Non-Personnel costs, with total Overages of \$69,000. Upon vote, Ayes-All, Motion carried.

### **VIII. 2014 TID No. 3 & TID No. 4 Reports**

Director of Finance & Treasurer Paul Rotzenberg presented and reviewed these TID reports with the Committee. Discussion was held. Informational item only – no action was taken.

### **IX. January 2015 Financial Report**

Director of Finance & Treasurer Paul Rotzenberg presented this item to the Committee.

Motion made by Alderwoman Evans and seconded by Alderman Dandrea to forward the January 2015 Financial Report to the Common Council for approval. Upon vote, Ayes-All, Motion carried.

### **X. Council Actions**

Director of Finance & Treasurer Paul Rotzenberg updated the Finance Committee on the most recent Council actions pertaining to the Finance Committee items. Informational item only – no action taken.

### **XI. Discussion of Future Topics for Finance Committee Consideration -Credit card use**

### **XII. Next Meeting Date: March 24, 2015 at 6 p.m.**

Member Mineard noted that he will not renew his membership on the Finance Committee when it expires on April 30, 2015 due to moving out of the City.

### **XIII. Adjournment**

Motion made by Member Ciche and seconded by Member Campbell to adjourn the February 24, 2015 Finance Committee Meeting at 6:55 p.m. Upon vote, Ayes-All, Motion carried.