

**CITY OF FRANKLIN  
BOARD OF WATER COMMISSIONERS  
FEBRUARY 15, 2011  
MINUTES**

TIME AND PLACE OF MEETING:	Chairman Grobner called the regular meeting of the Franklin Board of Water Commissioners to order at 5:16 p.m., On February 15, 2011 at Franklin City Hall, 9229 W. Loomis Road Franklin, Wisconsin.
ATTENDANCE AND PLEDGE OF ALLEGIANCE:	Present at this regular meeting were Commissioners Grobner, Graef, Schubilske, Peterson and Bate. Also present were Manager Bennett, Assistant Manager Romeis, Superintendent Kainz, Finance Director Patterson, Consultant Kaempfer, and Recording Secretary Warner.
CITIZEN COMMENT AND CORRESPONDENCE:	None
MINUTES APPROVED:	Commissioner Bate moved, seconded by Commissioner Graef to approve the minutes of the January 18, 2011 meeting. Motion carried.
VOUCHER LIST/FINANCIAL STATEMENTS:	Motion made by Commissioner Graef seconded by Commissioner Schubilske to approve the Vouchers for February in the amount of \$1,185,135.29 for payment. Motion carried.
REPORT ON WATER SYSTEM PERFORMANCE	Water Main plug blew on the south west end of Forest Home Avenue. Leaking for potentially as far back as three years. For about a year prior the difference in pumping was between 950,000 gallons and 1.1 million through that pump house, the day after it was fixed it was down to 883,000 mgd. At its peak the loss is estimated at 350,000 to 400,000 gallons a day. This leak did not surface because 10 ft away from it is a deep manhole in our City; the sewer line is bedded in stone and runs straight down to the river.

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**OLD BUSINESS**

**UPDATE OF PUETZ ROAD  
BOOSTER PUMP STATION**

Staff met with Kaempfer and worked out a revised contract; for Engineering Services. This revised contract is recommended for approval of the Agreement. Commissioner Bate motion to approved the Agreement for Engineering Services with Kaempfer and Associates with the revised amount of \$136,565.00. for the Puetz Road Booster Pump Station, seconded by Commissioner Peterson. Motion carried.

Used pumps and valving from the City of Fond du Lac is being considered.

**PUETZ ROAD BOOSTER  
PUMP STATION EASEMENT  
ADMENDMENT**

Staff reported the Easement for the Puetz Road Booster Station has been approved by Milwaukee County Board of Supervisors. A motion by Commissioner Graef for the recommendation to the City of Franklin Common Council for acceptance of the easement with Milwaukee County for the Puetz Road Booster Station. Seconded by Commissioner Schubilske. Motion carried.

**WATER LOSS REPORT**

Finance Director Patterson reported meeting with Govern staff to resolve the difference between the consumption reports and the billing reports. Entering meter changes outs during the end of the quarter was accounting for the discrepancy between the two reports. A new procedure to be implemented will have any change outs that take place from the time meters are read, not entered until after the billing cycle has been completed.

The water loss report from the water main blow out previously reported will account for a large percentage of unaccountable water, and the results would be verified in the 2<sup>nd</sup> quarterly billing for 2011.

**2011 SIMPLIFIED RATE  
INCREASE**

Annual PSC report has to be filed before submitting for a rate increase. A rate increase could go into effect in May.

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**NEW BUSINESS**

**LONG TERM CAPITAL  
FINANCIAL UPDATE**

Over the next five years if all of the planned improvements are implemented; it will be necessary to borrow about \$1,874,000.

**LONG TERM FINANCIAL  
FORECAST UPDATE**

Financial Director Patterson distributed the updated Long Term Financial Forecast. Illustrating the actual results of the last five years; the current year budget and a forecast for the next fifteen years. The forecast anticipates periodic increases in both Franklin water rates and periodic increases from our supplier.

**POTENTIAL FINANCING FOR  
WATER UTILITY EXPANSION**

NO REPORT

**BANKRUPTCY ACCOUNTS  
DISCHARGED OR  
AUTOMATIC STAY AND  
ABANDONMENT**

Six (6) water accounts with outstanding balances totaling \$1,131.75 have been adjusted to reflect a \$0 balance according to the Bankruptcy procedures.

**ADJOURNMENT**

A motion by Commissioner Peterson seconded by Commissioner Schubilske to adjourn the meeting at 6:17 p.m. Motion carried.